

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening January 7, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tom Noble, Bill Ross (4) Absent: Mike Kruger (1).

Motion was made by Councilmember Bryant, seconded by Councilman Ross and approved that the minutes from the last regular session held on December 17, 2007 be accepted.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tom Noble, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 2063.

Motion was made by Councilman Ross that the Certificate of Deposit that matured at Silver Lake Bank on January 1, 2008 be renewed for eight (8) months. Motion was seconded by Councilman Noble and approved.

Motion was made by Councilman Noble that \$400.00 be donated to the Silver Lake After Prom Party. Motion was seconded by Councilman Ross and approved.

Motion was made by Councilman Noble to approve the written request received from the Silver Lake After Prom Committee to use the community building on the evening of Friday, February 22, 2008 for an After Prom Fund Raiser. Motion was seconded by Councilmember Bryant and approved. The fees for this use will be waived.

Chief Call presented the monthly police report as well as end of the year statistics on police activity and hours worked by part-time officers. Council commented on the increased activity for the month of December.

Council thanked Chief Call, Building/Grounds Superintendent Taylor and Utility Superintendent Kalcik for their hard work during and after the recent storms.

At the end of the meeting council will continue their review of the proposed employee handbook.

Motion was made by Councilman Ross to approve the Elevated Water Storage Inspection Agreement with Bartlett & West Engineers, Inc. They will climb and visually inspect the interior and exterior condition of both elevated storage tanks in the city. Motion was seconded by Councilman Noble and approved.

Motion was made by Councilman Geer that Building/Grounds Superintendent Taylor purchase an Exmark Frontrunner Mower from Schwant Tractor & Service, Inc. at a cost of \$11,678.00. Motion was seconded by Councilmember Bryant and approved.

Utility Superintendent Kalcik presented the monthly public works report. Council briefly discussed lagoon sampling and the lab analysis included in the packets.

Motion was made by Councilman Ross that Utility Superintendent Kalcik attend the Kansas Rural Water Association Annual Conference being held in Wichita March 25 – March 27, 2008. Motion was seconded by Councilman Geer and approved.

Council discussed a request the city received to widen North Masche Street. Utility Superintendent Kalcik and City Attorney Hanson have researched this matter further and provided council with property owner information. They discussed different options in regards to this request. Council agreed not to proceed any further until Utility Superintendent Kalcik meets with the Kansas Department of Transportation regarding the options available.

Chief Call reported that several applications have been received for the Full Time Police Officer position. These applications will be discussed in executive session. City Attorney Hanson updated council on research he did regarding background searches on new applicants.

City Attorney Hanson has reviewed the proposed rules and regulations for the Heritage Court Apartments. The Silver Lake Housing Authority Board had asked him to review these rules and regulations. Hanson has provided them a letter with some suggested changes and edits.

Councilmember Bryant asked Building/Grounds Superintendent Taylor to see if he can find any good deals on holiday decorations.

The city has not received a response from Verizon Wireless regarding the letter City Attorney Hanson sent them advising that they have exceeded the plans and specifications by having two (2) additional antennas installed on the water tower. City Attorney Hanson will call Verizon Wireless regarding this matter.

Discussion was held concerning a recent event at the community building where the users were unable to contact someone with the city to change the thermostat setting. Building/Grounds Superintendent Taylor will discuss this matter with the senior citizens.

Councilman Noble would like the city to research the possibility of installing an automatic natural gas generator at city hall. During the recent power outages the manual gasoline generator emitted fumes because it was operated for a long period of time. It also had to be filled with gasoline on a regular basis. It was suggested that the generator that is currently at city hall could be used at the community building. The city has a generator for the community building but in an emergency situation this generator may be needed at another location. Councilman Noble will research the costs for a new generator and installation and will also talk to the fire department about assisting with the costs.

Councilman Noble presented prices to rent tree chippers. This information will be considered when discussing limb removal for future storms.

Mayor Smith discussed the upcoming City Hall Day at the Capitol scheduled for January 24, 2008. The League of Kansas Municipalities sponsors this day at the capitol, which includes presentations by legislative leaders and league staff. He will be unable to attend this year but recommended that council and City Attorney Hanson attend if possible. Councilmember Bryant said she would try to attend.

Building/Grounds Superintendent Taylor told council that the floors at the community building will be waxed sometime this month.

Mayor Smith has received a notice that Governor Kathleen Sebelius has formed a group to improve emergency communications statewide. He gave this information to Chief Call.

The next council meeting will be held on Wednesday, January 23, 2008 due to Martin Luther King Holiday. Councilmember Bryant noted that she will not be at this meeting unless they do not have a quorum.

Regular session January 7, 2008 cont'd.

The meetings in February will be held at 5:30 p.m. on Monday, February 4th and 5:30 P.M. on Wednesday, February 20th due to the President's Day Holiday.

Councilman Noble questioned why the city has a cash rent lease agreement for one parcel of land they have farmed and the other parcel is farmed on shares. This matter was tabled until a future meeting to allow time for City Attorney Hanson to review current agreements.

Motion was made by Councilman Noble, seconded by Councilmember Bryant and approved that council adjourn into executive session at 6:30 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:50 P.M. Chief Call was present during this executive session.

The regular session resumed at 6:50 P.M.

Council continued their review of the proposed Employee Handbook.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 7:45 P.M. The motion was seconded by Councilman Geer and approved.

Darlene M. Stadler,
City Clerk

SPECIAL SESSION MONDAY EVENING JANUARY 14, 2008

The Governing Body of the City of Silver Lake met in special session at city hall on Monday evening January 14, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tom Noble and Bill Ross (4) Councilmember Mike Kruger was unable to attend the meeting.

Mayor Smith called the meeting to order followed by the Pledge of Allegiance.

Motion was made by Councilman Geer, seconded by Councilman Noble and approved to enter executive session for two (2) hours, until 7:40 p.m., to discuss personnel issues. Chief Call was present during this executive session.

The council entered into regular session at 7:40 p.m.

Motion was made by Councilman Noble, seconded by Councilman Geer and approved to enter executive session for fifteen (15) minutes, until 7:55 p.m., to discuss personnel issues. Chief Call was present during this executive session.

The council entered into regular session at 7:55 p.m.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 7:55 P.M. The motion was seconded by Councilmember Noble and approved.

Mack Smith,
Mayor

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening January 23, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Mike Geer, Tom Noble, Bill Ross (3) Absent: Nancy Bryant, Mike Kruger (2).

Motion was made by Councilman Noble, seconded by Councilman Geer and approved that the minutes from the last regular session held on January 7, 2008 be accepted.

Councilmember Bryant will present the monthly financial report at the next meeting.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Noble that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Mike Geer, Tom Noble, Bill Ross (3) NAY: None. Ordinance was declared passed and was given no. 2064.

Utility Superintendent Kalcik presented information on a new service program being offered by Ameripride Linen and Apparel. This program is designed to help manage customers bills when damaged uniform charges occur. Kalcik estimated that this program would cost approximately \$91.00 per year. Motion was made by Councilman Noble that the city decline participation in this program. Motion was seconded by Councilman Ross and approved.

Motion was made by Councilman Ross to approve the liquor license application received from Russell and Brenda McAbee. Motion was seconded by Councilman Noble and approved.

At the last meeting Councilmember Bryant asked Building/Grounds Superintendent Taylor to see if he can find any good deals on holiday decorations. Taylor suggested that instead of purchasing additional decorations this year, the city have the police station rewired as the lights and other items that are used for the Holiday Lighting Ceremony continually blow fuses and he is afraid to add anything new. Council told Taylor to present a written estimate for this project at the next meeting.

Motion was made by Councilman Noble that Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor attend the upcoming school in Lawrence being hosting by the Kansas Rural Water Association. This school scheduled for February 14, 2008 will focus on changes to EPA rules and regulations. Motion was seconded by Councilman Geer and approved.

Utility Superintendent Kalcik reported that he recently ordered two (2) floats needed for the lift stations. The estimated cost for these floats is \$740.00.

Utility Superintendent Kalcik also reported that the windshield on the Dodge truck had to be replaced.

Chief Call reported that Officer Zimmerman will begin teaching D.A.R.E. to the 5th grade class on Friday, February 15th. A graduation will be held at the end of this program and she will be contacting Mayor Smith about speaking at this graduation. Materials needed for this program were recently purchased and totaled approximately \$300.00.

Motion was made by Councilman Geer that William Ackerly be hired to fill the Full Time Police Officer position effective February 1, 2008. The starting salary for this position will be \$30,000.00. Motion was seconded by Councilman Noble and was then placed on final passage by roll call of the following vote: AYE: Mike Geer, Tom Noble, Bill Ross (3) NAY: None. Ordinance was declared passed and was given No. 2065.

Chief Call told council that he will be purchasing winter gear as needed.

Mayor Smith reported that the Kansas Department of Transportation has the state's draft long range transportation plan available for review and comment at www.kansaslrtp.com.

Mayor Smith provided council with information on proposed house and senate bills.

At the next meeting Mayor Smith will provide council with up to date information on the Kansas Open Meetings Act.

Mayor Smith reminded council that Silver Lake Municipal Court is scheduled for January 30, 2008 at 5:00 P.M.

City Attorney Hanson and Councilmember Bryant will be attending City Hall Day at the Capitol scheduled for January 24, 2008. The League of Kansas Municipalities sponsors this day at the capitol, which includes presentations by legislative leaders and league staff.

Mayor Smith reported that the Certificate of Deposit that matured at Silver Lake Bank on January 1, 2008 was renewed for eight (8) months.

The meetings in February will be held at 5:30 p.m. on Monday, February 4th and 5:30 P.M. on Wednesday, February 20th due to the President's Day Holiday. Councilman Ross noted that he will not be able to attend the meeting on February 4th.

The city has received copies of securities pledged as collateral to the City of Silver Lake by Silver Lake Bank.

A letter has been received regarding the Loan Agreement with the Kansas Department of Health & Environment. Due to changes in the agency, the city will now file a copy of the city's annual audit report with a new department.

Mayor Smith noted that Chief Call has recently received a thank you note and a copy is included in the packets.

Utility Superintendent Kalcik reported that there is currently a shortage of sand/salt mixture for ice control. He noted that he does have a small supply on hand.

With no further business to come before the council, Councilman Noble moved to adjourn the meeting at 6:00 P.M. The motion was seconded by Councilman Ross and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Tuesday evening February 5, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tom Noble (3) Absent: Bill Ross, Mike Kruger (2).

Motion was made by Councilmember Bryant, seconded by Councilman Noble and approved that the minutes from the last regular session held on January 23, 2008 be accepted.

Councilmember Bryant presented the monthly financial reports for December 2007 and January 2008. She noted that the newly established General-Street Department Fund and the DARE Fund are now included on this report.

Council also reviewed the quarterly and yearly financial reports prepared by City Clerk Stadler. They compared these cash balances with previous financial reports.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tom Noble (3) NAY: None. Ordinance was declared passed and was given no. 2066.

Motion was made by Councilman Geer that the Certificate of Deposit that matured at Silver Lake Bank today be renewed. Motion was seconded by Councilman Noble and approved.

Building/Grounds Superintendent Taylor has met with Circle C Electric about rewiring the police station. The bid without a generator transfer switch was \$1,800.00 and the bid with a generator transfer switch was \$2,400.00. Motion was made by Councilmember Bryant that the \$1,800.00 bid be accepted as a generator transfer switch is not needed at this time. Motion was seconded by Councilman Geer and approved.

Motion was made by Councilman Noble that the written request received from the Shawnee County Election Office to use the community building for upcoming elections be approved. Motion was seconded by Councilmember Bryant and approved.

Chief Call presented the monthly police report. He noted that Officer Ackerly started work on February 1, 2008.

Utility Superintendent Kalcik presented the monthly public works report.

Motion was made by Councilman Noble that Chief Call purchase one hundred fifty (150) uniform patches at a cost of \$1.79 per patch. Motion was seconded by Councilmember Bryant and approved.

Building/Grounds Superintendent Taylor reported that at the next meeting he will present prices for a new generator for city hall.

Council approved Chief Call attending the Kansas Narcotic Officers Association Annual Conference being held in Topeka in March.

Chief Call told council he had to order a repair part for the Marlin rifle. He would also like the other city guns to be cleaned and repaired at an approximate cost of \$100.00 per gun. Council approved these repairs.

Utility Superintendent Kalcik has completed the Capacity Development Survey for the Kansas Department of Health & Environment. Council was asked to review this survey prior to the next meeting.

Mayor Smith updated council on an upcoming NIMS meeting that Shawnee County Emergency Management is having for Local Governments. This meeting is scheduled for Wednesday, February 6, 2008.

Mayor Smith distributed up to date information on the Kansas Open Meetings Act. This information will be discussed and reviewed at the next meeting.

Councilmember Bryant and City Attorney Hanson attended City Hall Day at the Capitol held on January 24, 2008. Bryant indicated that this day went well.

City Attorney Hanson has received a response from Verizon Wireless regarding the letter he sent them advising that they have exceeded the plans and specifications by having two (2) additional antennas installed on the water tower. Also, the monthly tower lease payment they send has not been adjusted for the additional towers. The representative that Hanson talked to was going to research this matter and as of today he had not heard back from them.

Mayor Smith updated council on the Metropolitan Topeka Planning Organization Partnering Agreement.

On March 19, 2008, Mayor Smith will be participating in the annual "Mayor for Meals" and will deliver meals to local senior citizens. If Smith is unable to participate, Building/Grounds Superintendent Taylor will deliver the meals.

Mayor Smith distributed information on the Fair Labor Standards Act. He noted that this was an article in the Kansas Government Journal.

The Family and Medical Leave Act of 1993 has been amended. Mayor Smith provided council with copies of this amended act.

The council has been provided a copy of the 2008 Silver Lake D.A.R.E. Schedule. The D.A.R.E. Graduation is scheduled for May 16, 2008.

Mayor Smith asked Utility Superintendent Kalcik if he has been made aware of the additional parking the school district is considering. Kalcik was aware of this and has determined that no permits would be needed if they proceed.

Mayor Smith reminded council that the next meeting is scheduled for Wednesday, February 20, 2008. Councilmember Bryant noted that she would not be able to attend this meeting.

Council will continue their discussion of the proposed Employee Handbook at the March 3, 2008 meeting. City Clerk Stadler has provided council with information on the current Extended Illness Benefits.

With no further business to come before the council, Councilman Noble moved to adjourn the meeting at 6:10 P.M. The motion was seconded by Councilman Geer and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING FEBRUARY 20, 2008

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening February 20, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Mike Geer, Tom Noble, Bill Ross (3) Absent: Nancy Bryant, Mike Kruger (2).

Mayor Smith announced that Councilman Kruger has resigned from the city council effective immediately. Motion was made by Councilman Noble, seconded by Councilman Ross and approved to regretfully accept his resignation.

Mayor Smith appointed Jean Deiter to fill this vacancy on city council. She will also assume his duties as Police Commissioner. Motion was made by Councilman Ross, seconded by Councilman Noble and approved to accept this appointment.

Councilmember Deiter was sworn into office.

Motion was made by Councilman Geer, seconded by Councilman Noble and approved that the minutes from the last regular session held on February 5, 2008 be accepted.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Jean Deiter, Mike Geer, Tom Noble, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 2067.

Building/Grounds Superintendent Taylor presented prices to install an automatic natural gas generator manufactured by Generac at city hall. The cost for this generator is \$5464.84 with the relay switching costing \$1032.59. Taylor also noted that Circle C Electric will install this generator for \$1000.00. It was noted that Shawnee County Fire District #1 has agreed to pay for half of the cost of this project. Motion was then made by Councilman Noble that they proceed with this project with the total cost of the city not exceeding \$4000.00. Motion was seconded by Councilman Ross and approved. It was suggested that the old generator and transfer switch from city hall be used at the police station.

Fire Chief Joe Hawkins was present and advised that they will be offering the National Incident Management System (NIMS 402) class on March 26, 2008 at the Silver Lake Community Building. He noted that all elected officials are required to take this class.

Councilman Noble left the meeting at 5:50 P.M.

Mayor Smith provided council with current information on the Kansas Open Meetings Act (KOMA). This information related to open meeting requirements, executive sessions and quorums.

Mayor Smith also discussed the Kansas Open Records Act (KORA). He has drafted a brochure relating to the Open Records Policy for the City of Silver Lake.

Council reviewed the Capacity Development Survey for the Kansas Department of Health & Environment. This survey was recently completed by Utility Superintendent Kalcik. Councilman Ross noted that question no. 55 was wrong as the city has waived the requirements for GAAP. This survey will be corrected and forwarded to the Kansas Department of Health & Environment.

Utility Superintendent Kalcik reported that several of the mosquito magnets are not working properly. The cost to refurbish one (1) magnet is \$750.00. Council discussed whether or not they wanted to continue using these magnets. Motion was made by Councilman Geer that the city have three (3) mosquito magnets

refurbished at a total cost of \$2,250.00. Motion was seconded by Councilmember Deiter and approved. In regards to the mosquito sprayer, council agreed not to replace it at this time but to make repairs as needed.

Utility Superintendent Kalcik reported that he would not be able to attend the next meeting.

Chief Call reported that newly hired Police Officer Ackerly is doing a good job. He showed council a thank you note that Ackerly received for assisting a resident.

Chief Call advised that he is in the process of painting and adding shelves in the evidence locker at the police station.

Council was advised that D.A.R.E. classes started last Friday. Chief Call taught this class as Officer Zimmerman was unable to teach that day.

Chief Call thanked council for allowing Shawnee County Parks & Recreation to use the community building for several youth programs. He said these programs are enjoyed by the children.

Chief Call reported that two (2) of the city guns were cleaned and repaired and should be delivered tomorrow.

Motion was made by Councilman Ross that \$100.00 be donated to the Easter Egg Hunt that is scheduled for March 15, 2008 at 2:00 P.M. Motion was seconded by Councilman Geer and approved.

It was noted that the Annual Silver Lake Scholarship Foundation Fun Run is scheduled for March 29, 2008.

Councilman Ross inquired as to when the bid documents will be prepared for the 2008 Street Repair Project. Utility Superintendent Kalcik asked council to let him know if there are any streets that they would like to include with the project. Also, a dollar amount of monies that can be spent needs to be determined.

Councilman Geer would like the city to look into possibly constructing an additional shop building. He has asked Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor to work together and come up with a proposed plan to present to council.

Mayor Smith recently attended a local mayor luncheon hosted by Representative Mike Burgess. He discussed with them issues facing local governments.

Mayor Smith and Councilman Noble attended the NIMS 402 class that Shawnee County Emergency Management held for local governments on Wednesday, February 6, 2008. Smith briefly updated council on this meeting.

Several inquiries have been made about a new Casey's Store being built in Silver Lake. At this time nothing has been presented to the city, although, Casey's has contacted the Kansas Department of Transportation about a proposed project.

EMC Insurance Companies has provided a change endorsement for the city insurance policy. This endorsement was needed as there was an address change on the policy.

Mayor Smith reported that the Certificate of Deposit that matured at Silver Lake Bank on February 5, 2008 was renewed for seven (7) months.

Regular session February 20, 2008 cont'd.

Mayor Smith told council that he attended the Metropolitan Topeka Planning Organization Technical Advisory Committee meeting on February 15, 2008. He updated council on this meeting.

Mayor Smith updated council on an upcoming Metropolitan Topeka Planning Organization Policy Board meeting scheduled for March 6, 2008. He noted that he would attend this meeting if possible.

Building/Grounds Superintendent Taylor was advised that the east "Welcome to Silver Lake" sign has a light out.

Mayor Smith reminded council that the next meeting is scheduled for March 3, 2008 at 5:30 P.M. The following meeting is scheduled for March 17, 2008. City Clerk Stadler reported that she would not be at the meeting on March 17, 2008.

Council briefly discussed security at council meetings.

Chief Call asked council if they want him to continue including a daily spread sheet with the monthly police report. Council agreed that this daily report is not necessary.

Mayor Smith provided a DVD that Chief Call made with pictures of the recent ice storm.

Councilman Ross suggested that Councilmember Deiter be introduced to Officer Ackerly. Deiter noted that she has already met him.

With no further business to come before the council, Councilman Geer moved to adjourn the meeting at 6:24 P.M. The motion was seconded by Councilmember Deiter and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening March 3, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) Absent: None.

Motion was made by Councilman Geer, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on February 20, 2008 be accepted as amended.

Councilmember Bryant presented the monthly financial report.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Noble that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 2068.

Council signed the new signature letter for Silver Lake Bank. This letter notifies them who is allowed to transfer funds and issue checks on behalf of the city.

Chief Call presented the monthly police report. Councilman Geer commented on the increased activity.

Council was advised that Officer Zimmerman started teaching D.A.R.E. classes last Friday.

City Attorney Hanson has been in contact with Verizon Wireless to discuss the letter he sent them advising that they have exceeded the plans and specifications by having two (2) additional antennas installed on the water tower. Utility Superintendent Kalcik reported that these additional antennas were removed last Saturday. Hanson also mentioned that Verizon is in the process of sending an additional payment to the city because the monthly tower lease payment was never adjusted for the additional antennas. In the future, the monthly lease payment will reflect these changes.

City Attorney Hanson informed council that the city has never received a signed Agreement for Consent to Assignment that he prepared for Mr. Greg Palmer with YIS Ventures, LLC. With this agreement Mr. Palmer and the city agreed to the assumption of the Mid USA Wireless lease of tower space to YIS Ventures, Inc. This agreement was mailed to Mr. Palmer on August 22, 2007. Mr. Palmer has also failed to remain current on his monthly tower lease payments. Motion was then made by Councilman Noble that City Attorney Hanson be directed to send a certified letter to Mr. Palmer advising that they have failed to perform several obligations under the lease and this constitutes a default. The lease provides thirty (30) days to correct these failures. Motion was seconded by Councilman Geer and approved. Hanson noted that in addition to this letter being sent to YIS Ventures, LLC, it will be sent to Mid USA Wireless.

Shawnee County Commissioner Shelly Buhler was present and introduced herself to council. She provided them with contact numbers, meeting days and times and other county information. City Attorney Hanson discussed with her the possibility of the Shawnee County Planning Department contracting with the city to provide planning consultant services. Commissioner Buhler indicated that she would look into this option.

Utility Superintendent Kalcik presented the monthly public works report.

The school district has contacted the city about using the community building parking lot during upcoming softball games and track meets due to construction at the school. Council approved this request as long as there are no conflicts with other community building uses.

Regular session March 3, 2008 cont'd.

It was reported that Circle C Electric has completed rewiring the police station.

Building/Grounds Superintendent Taylor has ordered the new generator for city hall. It should be delivered within three (3) to six (6) weeks.

Council discussed the 2008 Street Repair Project. Utility Superintendent Kalcik was asked to draft a three (3) year plan for street repairs. Kalcik asked council to let him know if there are any streets that they would like to include with the plan. It was suggested that the streets be looked at closely due to the recent cold weather. This matter was then tabled until the next meeting.

Several inquiries have been made about a new Casey's Store being built in Silver Lake. Utility Superintendent Kalcik met with a representative from Casey's today but everything is preliminary and they are not ready to file anything with the city. City Attorney Hanson explained the rezoning process.

Chief Call told council that he appreciates all the assistance that Building/Grounds Superintendent Taylor provided when the police station was rewired.

Chief Call also reported that Officer Snyder is in the process of scheduling the Bicycle Safety Course. He will have a confirmed date at the next meeting.

Councilmember Bryant inquired about street sweeping this year since there is so much sand on the streets from the recent bad weather. Utility Superintendent Kalcik was directed to get an estimated cost for cleaning the streets.

Mayor Smith updated council on an upcoming Metropolitan Topeka Planning Organization Policy Board meeting scheduled for March 6, 2008. He noted that he would attend this meeting if possible.

Mayor Smith also noted that the Metropolitan Topeka Planning Organization Technical Advisory Committee will meet on March 7, 2008. He will also attend this meeting if possible.

Commissioner Buhler discussed issues relating to the Metropolitan Topeka Planning Organization boundaries.

Mayor Smith reminded council that the fire department will be offering the National Incident Management System (NIMS 402) class on March 26, 2008 at the Silver Lake Community Building. He noted that all elected officials are required to take this class.

A letter has been received from the Kansas Department of Health & Environment regarding the 2008 Consumer Confidence Report. Utility Superintendent Kalcik has begun the preparation of this report that must be distributed to customers by July 1, 2008.

Mayor Smith reminded council that the next Silver Lake Municipal Court is scheduled for March 26, 2008 at 5:00 P.M.

Council discussed the purchase of a gift certificate for former Councilman Kruger.

Mayor Smith reminded council that the next meeting is scheduled for March 17, 2008 at 5:30 P.M. City Clerk Stadler and Councilman Noble reported that they would not be at the meeting on March 17, 2008.

Council continued their review of the Employee Handbook.

Regular session March 3, 2008 cont'd.

With no further business to come before the council, Councilman Noble moved to adjourn the meeting at 7:20 P.M. The motion was seconded by Councilman Geer and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening March 17, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, Bill Ross (4) Absent: Tom Noble (1).

Motion was made by Councilman Geer, seconded by Councilmember Deiter and approved that the minutes from the last regular session held on March 3, 2008 be accepted.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 2069.

Council discussed the 2008 Street Repair Project. Utility Superintendent Kalcik presented a three (3) year plan for street repairs. Kalcik asked council if there are any additional streets that they would like to include with the plan. Following discussion about funds available for repairs, it was decided that the list prepared by Kalcik be forwarded to City Attorney Hanson to prepare for bids. Once bids have been received and available funds evaluated, we can prioritize projects for repair.

Mayor Smith addressed a request from Shawnee County Parks & Recreation for use of the Community Center. It was moved by Councilman Ross, seconded by Councilmember Bryant and approved that they be permitted use of the building on the requested dates and that the rental fee and deposits be waived.

Councilmember Bryant then passed out draft copies of the proposed Employee Manual to council members and employees. After discussion, it was decided that council members and full-time employees should review their draft copies and discussion on their suggestions will be held at the council meeting April 21st, with attempts to finalize at the first meeting in May. Mayor Smith reminded council members that some ordinances will need to be revised before the handbook becomes effective.

Building/Grounds Superintendent Taylor informed council that the generator for city hall is here and the contractor who will install it is reviewing the specifications and installation instructions. Once the weather improves, they will proceed with pouring the pad and installing the generator.

Utility Superintendent Kalcik called for prices to sweep the streets as discussed at the last meeting. Charges are \$138.50 per hour plus travel charges. He estimates the total cost to be approximately \$2000.00. It was moved by Councilman Ross, seconded by Councilmember Bryant, and approved to authorize Kalcik to proceed with street sweeping once all possibility of bad weather and more salt/sand applications are not anticipated.

Discussion was held on whether to purchase more sand and salt or sand and calcium to carry us thru the season. Council decided not to obtain more sand mixture to treat streets and, in the event we have another snow/ice storm, we will appeal to the City of Topeka to obtain treatment mixture(s).

Utility Superintendent Kalcik requested authorization to purchase a Water Hydrant Meter to use when hydrant water is requested, i.e.; filling swimming pools, construction projects, etc. Councilman Ross moved, Councilman Geer seconded and it was approved for Kalcik to purchase this equipment.

Utility Superintendent Kalcik reported the sale of scrap iron for \$125.80.

Police Chief Call reported that the Community Easter Egg Hunt was held March 15th and there were approximately 150 – 175 kids attending, in spite of the cool weather.

Regular session March 17, 2008 cont'd.

Police Chief Call also reported that the Bicycle Safety Rodeo has been scheduled for April 19th. On Friday, April 18th, Officer Snyder will visit the elementary school showing students the six (6) bikes that will be given away on the 19th. The bikes have been refurbished by prison inmates and donated by the prison.

Police Chief Call will be attending the Narcotic's Assn. Conference this week.

Councilmember Bryant announced that she will not be able to attend the first meeting in April. Mayor Smith urged other council members to be sure to notify the city clerk if they cannot attend that meeting to assure we have a quorum.

Councilman Ross asked for specific information on the NIMS 402 Training Session being held on Wednesday, March 26 at 7:00 P.M. at the Silver Lake Community Building. All elected officials are required to attend the training. Assistant City Clerk Gowin was requested to notify council members if the site, date or time changes.

Mayor Smith announced that Municipal Court will be held on March 26th at 5:00 P.M.

Mayor Smith informed council that City Attorney Hanson has written a letter to Mr. Greg Palmer with YIS Ventures, LLC, regarding the signed Agreement for Consent to Assignment. With this agreement Mr. Palmer and the city agreed to the assumption of the Mid USA Wireless lease of tower space to YIS Ventures, Inc. This agreement was mailed to Mr. Palmer on August 22, 2007 and has not been signed and returned to the city. Mr. Palmer has also failed to remain current on his monthly tower lease payments. This is step one to try and get a valid lease agreement with YIS for tower space.

Mayor Smith presented the Reese & Novelty agreement for the 2007 Audit services for the City. After discussion it was moved by Councilman Ross, seconded by Councilman Geer and approved to accept terms of the agreement.

Mayor Smith announced that he will be delivering Meals on Wheels on Wednesday, March 19th and will be having lunch with the Senior Citizens that day.

Mayor Smith reminded council that the next meeting is scheduled for April 7, 2008 at 5:30 P.M. Councilman Bryant will be unable to attend that meeting. The second meeting will be April 21, 2008 at 5:30 P.M.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 6:25 P.M. The motion was seconded by Councilmember Deiter and approved.

Janie Kay Gowin,
Assistant City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening March 17, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, Bill Ross (4) Absent: Tom Noble (1).

Motion was made by Councilman Geer, seconded by Councilmember Deiter and approved that the minutes from the last regular session held on March 3, 2008 be accepted.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 2069.

Council discussed the 2008 Street Repair Project. Utility Superintendent Kalcik presented a three (3) year plan for street repairs. Kalcik asked council if there are any additional streets that they would like to include with the plan. Following discussion about funds available for repairs, it was decided that the list prepared by Kalcik be forwarded to City Attorney Hanson to prepare for bids. Once bids have been received and available funds evaluated, we can prioritize projects for repair.

Mayor Smith addressed a request from Shawnee County Parks & Recreation for use of the Community Center. It was moved by Councilman Ross, seconded by Councilmember Bryant and approved that they be permitted use of the building on the requested dates and that the rental fee and deposits be waived.

Councilmember Bryant then passed out draft copies of the proposed Employee Manual to council members and employees. After discussion, it was decided that council members and full-time employees should review their draft copies and discussion on their suggestions will be held at the council meeting April 21st, with attempts to finalize at the first meeting in May. Mayor Smith reminded council members that some ordinances will need to be revised before the handbook becomes effective.

Building/Grounds Superintendent Taylor informed council that the generator for city hall is here and the contractor who will install it is reviewing the specifications and installation instructions. Once the weather improves, they will proceed with pouring the pad and installing the generator.

Utility Superintendent Kalcik called for prices to sweep the streets as discussed at the last meeting. Charges are \$138.50 per hour plus travel charges. He estimates the total cost to be approximately \$2000.00. It was moved by Councilman Ross, seconded by Councilmember Bryant, and approved to authorize Kalcik to proceed with street sweeping once all possibility of bad weather is passed and more salt/sand applications are not anticipated.

Discussion was held on whether to purchase more sand and salt or sand and calcium to carry us thru the season. Council decided not to obtain more sand mixture to treat streets and, in the event we have another snow/ice storm, we will appeal to the City of Topeka to obtain treatment mixture(s).

Utility Superintendent Kalcik requested authorization to purchase a Water Hydrant Meter to use when hydrant water is requested, i.e.; filling swimming pools, construction projects, etc. Councilman Ross moved, Councilman Geer seconded and it was approved for Kalcik to purchase this equipment.

Utility Superintendent Kalcik reported the sale of scrap iron for \$125.80.

Police Chief Call reported that the Community Easter Egg Hunt was held March 15th and there were approximately 150 – 175 kids attending, in spite of the cool weather.

Regular session March 17, 2008 cont'd.

Police Chief Call also reported that the Bicycle Safety Rodeo has been scheduled for April 19th. On Friday, April 18th, Officer Snyder will visit the elementary school showing students the six (6) bikes that will be given away on the 19th. The bikes have been refurbished by prison inmates and donated by the prison.

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Mayor Smith announced that Municipal Court will be held on March 26th at 5:00 P.M.

Mayor Smith informed council that City Attorney Hanson has written a letter to Mr. Greg Palmer with YIS Ventures, LLC, regarding the signed Agreement for Consent to Assignment. With this agreement Mr. Palmer and the city agreed to the assumption of the Mid USA Wireless lease of tower space to YIS Ventures, Inc. This agreement was mailed to Mr. Palmer on August 22, 2007 and has not been signed and returned to the city. Mr. Palmer has also failed to remain current on his monthly tower lease payments. This is step one to try and get a valid lease agreement with YIS for tower space.

Mayor Smith presented the Reese & Novelty agreement for the 2007 Audit services for the City. After discussion it was moved by Councilman Ross, seconded by Councilman Geer and approved to accept terms of the agreement.

Mayor Smith announced that he will be delivering Meals on Wheels on Wednesday, March 19th and will be having lunch with the Senior Citizens that day.

Mayor Smith reminded council that the next meeting is scheduled for April 7, 2008 at 5:30 P.M. Councilman Bryant will be unable to attend that meeting. The second meeting will be April 21, 2008 at 5:30 P.M.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 6:25 P.M. The motion was seconded by Councilmember Deiter and approved.

Janie Kay Gowin,
Assistant City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening April 7, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Jean Deiter, Mike Geer, Tom Noble, Bill Ross (4) Absent: Nancy Bryant (1).

Motion was made by Councilman Ross, seconded by Councilman Noble and approved that the minutes from the last regular session held on March 17, 2008 be accepted as amended.

Council reviewed the monthly financial report prepared by Councilmember Bryant.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Jean Deiter, Mike Geer, Tom Noble, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 2070.

Chief Call presented the monthly police report. Councilman Geer commented on the increased activity.

Chief Call reported that newly hired Police Officer Ackerly is doing a good job. Call noted that his required psychological exam is scheduled for April 11, 2008.

City Attorney Hanson has not received a response to the letter he sent to Mr. Greg Palmer with YIS Ventures, LLC, regarding the signed Agreement for Consent to Assignment. With this agreement Mr. Palmer and the city agreed to the assumption of the Mid USA Wireless lease of tower space to YIS Ventures, Inc. This agreement was mailed to Mr. Palmer on August 22, 2007 and it has not been signed and returned to the city. Mr. Palmer has also failed to remain current on his monthly tower lease payments. This matter will be discussed further at the next meeting.

Council discussed the 2008 Street Repair Project. City Attorney Hanson has prepared the bid documents for Utility Superintendent Kalcik to review and distribute. It was noted that bid letting will be held prior to the meeting on May 5, 2008.

Utility Superintendent Kalcik will soon be confirming a date for having the streets cleaned. It was agreed that a note will be included with the next water billing asking residents to remove their vehicles from the streets. Kalcik noted that the Kansas Department of Transportation has cleaned the highway on Railroad Ave.

Motion was made by Councilman Noble to approve the Farm Lease Agreement with Wendall Mohler, Dennis Mohler, Robert Mohler and Frank Dougan. Motion was seconded by Councilman Geer and approved. The terms of this agreement are for the 2008 crop season and are the same as previous agreements. Councilman Noble stated that prior to the next crop season he would like the council to look at the difference between this agreement and the agreement for the city property that is farmed on Lake St.

Utility Superintendent Kalcik presented the monthly public works report. He reported on a recent sewer backup. They called the City of Topeka and they responded immediately and fixed the problem.

Motion was made by Councilman Ross, seconded by Councilman Geer and approved that David Stadler be appointed to vote for the City of Silver Lake at the annual meeting to elect supervisors for Tri-County Drainage District No. 1.

Building/Grounds Superintendent Taylor informed council that they will soon be pouring the pad and installing the generator for city hall. He noted that Kansas Gas Service will be replacing the gas meter at city hall.

Utility Superintendent Kalcik reported that the recent truck traffic on Lake St. near the school has caused damage to the street. It may be necessary to include these repairs to the 2008 Street Repair Project.

Chief Call reported that he is having trouble with the paint on the 2007 patrol car. The paint is covered under warranty and the car is scheduled to be taken in for repair within the next week.

Chief Call also updated council on the fourteen (14) year old boy that was bitten by a dog last week. He noted that the dog's owner was cited for 1) Dog at Large 2) Pit Bull 3) Vicious Animal.

The upcoming Bicycle Safety Rodeo has been scheduled for April 19, 2008. This rodeo will be held in the high school parking lot. In the event of rain it will be held in the gym.

Motion was made by Councilman Ross that Part Time Police Officer Ed Nelson receive a fifty (50) cent per hour pay increase on May 2, 2008 and that Part Time Police Officer Caleb Acree receive a fifty (50) cent per hour pay increase on April 15, 2008. Motion was seconded by Councilman Noble and approved.

Motion was made by Councilman Noble that the Certificate of Deposit that matures at Silver Lake Bank on April 9, 2008 be renewed at best rate available. Motion was seconded by Councilman Geer and approved.

The city has received a letter from a resident that has some concerns about the condition of the curbs on the west end of Center Drive. Utility Superintendent Kalcik was asked to meet with this resident prior to the next meeting.

Councilmember Deiter said she needs a five (5) minutes executive session at the end of the meeting to discuss personnel issues.

Brief discussion was held concerning a check received from Verizon Wireless for tower rental.

Mayor Smith mentioned a recent "Coffee with Your Legislator" for Silver Lake residents hosted by the Lions Club. Representative Mike Burgess met with residents to discuss local concerns.

Mayor Smith briefly discussed correspondence received from the public regarding the possibility of a new Casey's General Store being built in Silver Lake. No application has been filed with the city at this time. There is no need for the City Council to be involved in any discussions on this issue until such time that an application has been filed with the City and is considered by the Planning Commission with their recommendations made to the City Council for their consideration.

Mayor Smith has received information concerning a New Comprehensive Transportation Program for Kansas. He will review this information to determine if any action needs to be taken by the city.

The city has received information regarding the upcoming Leadership Summit and 2008 Mayors Conference being held in Kansas City on May 9th and 10th.

The Metropolitan Topeka Planning Organization Policy Board will meet on April 14, 2008. Mayor Smith is unable to attend this meeting but will review the minutes that will be provided after the meeting.

Regular session April 7, 2008 cont'd.

Mayor Smith reminded council that the next meeting is scheduled for April 21, 2008 at 5:30 P.M. The following meetings will be held on May 5, 2008 at 5:30 P.M. and May 19, 2008 at 5:30 P.M. Councilman Noble noted that he would not be able to attend the meeting on May 19, 2008.

Motion was made by Councilmember Deiter, seconded by Councilman Noble and approved that council adjourn into executive session at 6:15 PM. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:20 P.M.

The regular session resumed at 6:20 P.M.

With no further business to come before the council, Councilman Noble moved to adjourn the meeting at 6:20 P.M. The motion was seconded by Councilman Geer and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening April 21, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Geer and approved that the minutes from the last regular session held on April 7, 2008 be accepted.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Noble that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 2071.

City Attorney Hanson has not received a response to the letter he sent to Mr. Greg Palmer with YIS Ventures, LLC, regarding the signed Agreement for Consent to Assignment. With this agreement Mr. Palmer and the city agreed to the assumption of the Mid USA Wireless lease of tower space to YIS Ventures, Inc. This agreement was mailed to Mr. Palmer on August 22, 2007 and it has not been signed and returned to the city. Mr. Palmer has also failed to remain current on his monthly tower lease payments. City Attorney Hanson provided council with the letters that were returned undelivered. After discussion council agreed that they be declared in default of the agreement. If they do not remove their equipment from the tower within ninety (90) days, this equipment may be removed by the city. The city employees were directed to disconnect the power to this equipment effective immediately.

Utility Superintendent Kalcik reported that the streets will be cleaned tomorrow. The rain date is Wednesday, April 23, 2008.

Utility Superintendent Kalcik has followed up on a letter the city received from a resident that has some concerns about the condition of the curbs on the west end of Center Drive. Kalcik has requested a bid to repair these curbs and will let council know when he receives it. He also noted that he has talked to this resident about this matter.

Building/Grounds Superintendent Taylor asked council to consider hiring a part time employee that could provide backup services if needed. An additional employee would work in the event that Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor are not available for emergencies or if they are both out of town. Councilman Noble will contact the City of Rossville and determine what type of agreement they have for their part time employee.

Chief Call reported that the Bicycle Safety Rodeo was held on April 19, 2008. This event went well even though attendance was down. He mentioned that the Shawnee County Sheriff's Department and AMR assisted with this event.

Chief Call updated council on the trouble that he is having with the paint on the 2007 patrol car. The paint is covered under warranty and the car was recently taken in to be painted but the paint did not match. It is scheduled to be repainted again sometime this week.

Chief Call reported that Officer Ackerly has complied with the psychological exam requirements.

Council was reminded that bid letting for the 2008 Street Repair Project will be held prior to the meeting on May 5, 2008.

City Attorney Hanson briefly explained a check received from Verizon Wireless for tower rental.

City Attorney Hanson also noted that he has not heard a response from the county in regards to them assisting the city with future planning and zoning issues. The county is currently preparing a contract for council to review.

Councilman Geer inquired about the rules for parking vehicles grossing over 12,000 pounds on the city streets. Chief Call will follow up on this matter as there maybe a resident violating these rules.

Mayor Smith reported that a newly created website will provide interested individuals with information on improvements being made to Highway 24. This website can be found at www.hwy24corridorstudy.com.

Council discussed donations for the 2008 ball diamond upkeep. Mike Burton was present representing the American Legion, Deron Johnson was present representing the Silver Lake Ball Association and Jane Kelsey was present representing the Silver Lake Lions Club. They all advised council what the donation for this year would be used for. Mr. Johnson noted that there are approximately one hundred forty seven (147) children participating in their league this summer and Mr. Burton noted that there will be fourteen (14) boys on their team this summer. Motion was then made by Councilman Ross that \$2,000.00 be donated to the Silver Lake Ball Association and \$1,000.00 be donated to the American Legion for ball diamond upkeep. The city will donate up to \$500.00 to the Silver Lake Lions Club after they determine the total cost to install fabric on the backstop. Motion was seconded by Councilman Noble and approved. Mr. Johnson commented on the great job that Building/Grounds Superintendent Taylor does on the ball diamond at the city park. Deron Johnson noted that he would be talking to the Lions Club about replacing the concrete in their dugouts.

Council reviewed the proposed Employee Manual with city employees.

Discussion was held concerning employee evaluation forms. Councilman Ross and Chief Call will have sample forms for council to review at the next meeting.

Mayor Smith reminded council that the next meeting is scheduled for May 5, 2008 at 5:30 P.M. The following meeting is scheduled for May 19, 2008 at 5:30 P.M. Councilman Noble noted that he would not be able to attend the meeting on May 19, 2008.

With no further business to come before the council, Councilman Noble moved to adjourn the meeting at 7:30 P.M. The motion was seconded by Councilman Geer and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening May 5, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Noble and approved that the minutes from the last regular session held on April 21, 2008 be accepted.

Councilmember Bryant presented the Financial Report through April 30, 2008. Quarterly Financial Statement was also reviewed.

Claim-voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 2072.

In accordance with the statues, Mayor Smith presented to council for their approval the following names for appointive office to the City of Silver Lake: City Clerk – Darlene Stadler, Assistant City Clerk – Janie Kay Gowin, Utility Superintendent – Russell Kalcik, Building/Grounds Superintendent – Ronald Taylor, Police Chief – Randall Call, Police Officer – Bill Ackerly, Part-time Police Officers – Caleb Acree, Jason Connell, Ed Nelson, Bradley Snyder, Mary Zimmerman, Part-time Light Custodian – Jenny Fritz, City Attorney – Gary Hanson, Assistant City Attorney – Todd Luckman, City Judge – Karen Wittman, City Engineer – Greg Dekat. By motion duly made by Councilman Ross, the council approved the list of names submitted by Mayor Smith for their appointive positions for a term of one (1) year. Motion was seconded by Councilman Noble and approved.

Councilman Noble requested the mayor reappoint someone to represent the city on the Silver Lake Housing Authority Board. Councilmember Deiter volunteered to replace Councilman Noble. It was moved by Councilman Ross, seconded by Councilman Noble and approved to appoint Jean Deiter to the Silver Lake Housing Authority Board.

Mayor Smith announced that bids were opened today (05/05/08) at 5:00 P.M. for the 2008 Street Repair Project. Bids were received from Andrews Asphalt and Bettis Construction. In the absence of Attorney Hanson and Utility Superintendent Kalcik, bids will be reviewed by them and a determination will be obtained from the city accountant as to current funds available for the project. Council members expressed concern about the condition of East Lake Street adjacent to the grade school, where construction has caused some damage to the street. Members were encouraged to review city streets before the next meeting when priorities for repairs will be determined. Council also questioned the possibility of the school and/or construction company working on the school project assisting with the costs of these street repairs. Superintendent Kalcik was not present to report on estimates for curb repairs on Center Drive.

Several members of the community were present in support of the American Cancer Society's request for a Proclamation for Relay for Life for Silver Lake, Shawnee County. Money raised during this helps support research, education, advocacy and patient services and encourages citizens to participate. It was moved by Councilman Noble, seconded by Councilmember Bryant and approved the City Proclaim June 27th and 28th as "Relay for Life Days".

Regular session May 5, 2008 cont'd.

Discussion was held regarding the hiring of a part time employee for public works to provide backup services, particularly on week ends. Councilman Noble contacted the City of Rossville to determine what type of agreement they have for their part time employee. He reported that Rossville's part-time employee doesn't work on week-ends and there is a question about whether or not certification for a part-time employee is necessary. Building/Grounds Superintendent Taylor reported that there are a couple of people living in Silver Lake who have shown some interest in the position. Council felt having someone in the Silver Lake community available would be preferable. Superintendent Taylor was requested to check into the certification issue and to report back to council at the next meeting.

Police Chief Call presented the April Police Report.

Review of the Employee Handbook was briefly discussed. Because of the absence of City Attorney Hanson and Utility Superintendent Kalcik, further discussion was tabled until the next meeting.

Chief Call reported that he has had the paint on the new patrol car repaired to his satisfaction, under warranty.

Building/Grounds Superintendent Taylor reported that the new generator has been installed on the pad and a work order has been issued for Kansas Gas Service for connection. Once that has been accomplished, Taylor will level gravel around generator, schedule the electrician to come in on a week-end to shut down city hall, and connect the new generator.

Superintendent Taylor also reported that Jenny Fritz should begin to assist with the summer mowing in the near future.

Police Chief Call reported that he has taken care of the problem with the semi parking on the street by talking with the driver of the truck.

May 7th the D.A.'s office will hold a DUI Day with high school students about: underage drinking, bullying, driving issues, etc. The School Resource Officer will be present to assist.

May 9th will be a D.A.R.E. Field Day. Members of the 5th grade D.A.R.E. class will receive pizza, pop, milk and ice cream. All will be donated by Pepsi, Phillips 66, and Reamer Dairy Distributors.

May 16th at 1:30 P.M. will be D.A.R.E. Graduation. Chief Call presented a list of tee shirts, prizes and awards needed for the graduation in the amount of \$750.75. Councilman Ross moved, it was seconded by Councilman Noble and approved to purchase the items requested.

May 29th at 6:00 P.M. at the Community Building the Police Department will host a class to be presented by the Military Chaplin at Ft. Riley on Post Traumatic Stress. Members of law enforcement along the Highway 24 corridor will be invited to attend.

Chief Call reported that he has talked with the construction company working at the grade school regarding mud on the streets as a result of the construction. At the school's request he also checked on the Food Vendor coming to the construction site daily. They have permits from the county. Chief Call has also checked with local food establishments and they do not have any objections to their presence.

Chief Call discussed the present cost of Diversion Fees and the possibility we need to revise these fees. This matter was tabled so Chief Call can review our fees compared to other small communities.

Regular session May 5, 2008 cont'd.

Councilmember Bryant asked for more information about the Heartland Visioning Government Leadership Focus Group meeting(s). Mayor Smith passed out information and encouraged those able to attend the meeting tomorrow, Tuesday, May 6th from 3:00 P.M. to 5:00 P.M. at the Silver Lake Community Building.

Councilman Noble questioned the Wastewater Lagoon Inspection report included in council packets, Page 2, Item II b. which stated there are no additional contacts at our facility in addition to R. Kalcik. He pointed out that Building/Grounds Superintendent Taylor is also a trained/certified operator.

Mayor Smith called attention to a letter from Police Chief Call and Police Officer Snyder thanking Building/Grounds Superintendent Taylor for his assistance setting up the course for the recent Bike Rodeo.

Mayor Smith also informed council that the city had a "full house" for Municipal Court held on April 30th.

Mayor Smith handed out informational folders which included: an Employee Roster, Supervision Roster, Position Descriptions, Job Responsibilities, and Evaluation Forms that have been prepared over recent years for city positions. There were also sample evaluation forms provided by Councilman Ross and Chief Call.

Mayor Smith reminded council that the next meeting is scheduled for May 19, 2008 at 5:30 P.M. The following meeting is scheduled for June 2, 2008 at 5:30 P.M. Councilman Noble and Police Chief Call will not attend the meeting on May 19, 2008.

With no further business to come before the council, Councilman Ross moved to adjourn the meeting at 6:50 P.M. The motion was seconded by Councilmember Bryant and approved.

Janie Kay Gowin,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening May 19, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, Bill Ross (4) Absent: Tom Noble (1).

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that the minutes from the last regular session held on May 5, 2008 be accepted as amended.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 2073.

Discussion was held concerning the bids opened at the last meeting for the 2008 Street Repair Project. City Clerk Stadler has contacted the city accountant about the current funds available for this project. Stadler explained the accountant's estimate of funds indicated that there is \$51,300.00 available. Utility Superintendent Kalcik suggested that the city complete the projects on Sage, in Lakeland Subdivision and the miscellaneous patching at an approximate cost of \$46,000.00. Council discussed the considerable cost difference in a specific section of the bid. Motion was then made by Councilman Ross that the bid received from Andrews Asphalt & Construction, Inc. be accepted. Motion was seconded by Councilmember Bryant and approved. City Attorney Hanson will prepare the necessary documents for this project.

Discussion was held regarding the hiring of a part time employee for public works to provide backup services, particularly on weekends. Building/Grounds Superintendent Taylor has contacted the Kansas Department of Health & Environment and this employee does not have to be certified but would have to have a certified operator available to answer questions. Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor were directed to draft an ad to be placed in the Ledger advertising this position. City Attorney Hanson will review the ad before it is published. The starting wage for this position will be \$12.00 per hour at an estimated twelve (12) hours per week.

Utility Superintendent Kalcik presented information on a new storage building. This matter was tabled until Councilman Noble is present.

Council continued their review of the Employee Handbook. Councilmember Bryant will make the discussed changes to the extended leave and compensatory time sections and then present it to council at the next meeting.

Building/Grounds Superintendent Taylor reported that Jennifer Fritz started work today.

Building/Grounds Superintendent Taylor reported that the gas should be connected to the new generator at city hall sometime this week.

Motion was made by Councilman Ross that Utility Superintendent Kalcik purchase mosquito spray at an approximate cost of \$3,100.00. Motion was seconded by Councilman Geer and approved. Kalcik noted that this should last all summer if they just spray one (1) time per week.

Utility Superintendent Kalcik informed council that ten (10) rolls of fire hose was stolen from a residence that had borrowed it from the city to fill a swimming pool. Kalcik will file the necessary reports with the police department and will talk to Fire Chief Hawkins about the availability of used hose. He will also get an estimate for new hose. Council discussed possibly requiring a signed agreement and a deposit for anyone borrowing this hose in the future. No action was taken at this time.

City Clerk Stadler advised that the Silver Lake Senior Citizens questioned the need for them to carry liability insurance when the city also has liability insurance on the community building. City Attorney Hanson suggested that they continue this insurance as they are not covered under the city liability and they would be on their own should an accident occur.

Motion was made by Councilman Ross that all stale checks issued prior to 2006 be voided and added back to the account. Motion was seconded by Councilmember Deiter and approved.

Discussion concerning the condition of the curbs on the west end of Center Drive was tabled until the next meeting.

Mayor Smith provided council with a copy of the speech he gave at the D.A.R.E. Graduation.

Mayor Smith reminded council that on May 29, 2008 at 6:00 P.M. the Silver Lake Police Department will host a class to be presented by the Military Chaplin at Ft. Riley on Post Traumatic Stress. Members of law enforcement along the Highway 24 corridor will be invited to attend this class that will be held at the Silver Lake Community Building.

Several members of council attended the Heartland Visioning Government Leadership Focus Group meeting that was held on Tuesday, May 6, 2008 at the Silver Lake Community Building. They gave an update on this meeting.

A thank you letter has been received from a Silver Lake student that enjoyed the Bicycle Safety Program.

Mayor Smith reminded council that a newly created website will provide interested individuals with current information on improvements being made to Highway 24. This website can be found at www.hwy24corridorstudy.com.

Council briefly discussed the discharging of fireworks during the 4th of July. City Clerk Stadler has provided a copy of the Resolution from last year and council will review it prior to the next meeting.

Mayor Smith reminded council that the next meeting is scheduled for June 2, 2008 at 5:30 P.M. The following meeting is scheduled for June 16, 2008 at 5:30 P.M.

City Attorney Hanson updated council on past discussion with Shawnee County regarding the county providing consulting services to assist the city with future planning and zoning issues.

City Attorney Hanson and Utility Superintendent Kalcik will follow up on an information request that Kalcik received regarding proposed new construction.

With no further business to come before the council, Councilman Ross moved to adjourn the meeting at 7:00 P.M. The motion was seconded by Councilman Geer and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening June 2, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) Absent: None.

Motion was made by Councilmember Bryant, seconded by Councilman Ross and approved that the minutes from the last regular session held on May 19, 2008 be accepted as amended.

Councilmember Bryant gave the monthly Financial Report through May 31, 2008.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 2074.

Following discussion it was moved by Councilmember Bryant, seconded by Councilman Ross and approved to reimburse Darian Dernovish \$50.00 for legal advice regarding a traffic court case, in the absence of Judge Karen Wittman.

Council was informed that the advertisement appeared in last week's Ledger for the hiring of a part time employee for public works to provide backup services, particularly on weekends. Applicants were given until June 30 to submit applications.

Utility Superintendent Kalcik presented bids for a new storage building. After discussion, Councilman Geer moved, Councilman Noble seconded and it was approved to accept the bid from Roberson Lumber for \$26,992.00 plus \$740 for gutters.

Repair of curbing on the west end of Center was discussed. Councilmember Bryant moved and Councilman Geer seconded to repair approximately 50 feet of curbing along the street in the 100 block of Center at \$22.00/ft., for approximately \$1100. Motion was approved.

The discharge of fireworks was discussed at length. It was moved by Councilman Ross, seconded by Councilman Noble and approved to allow the discharge of fireworks from 8:00 A.M. to 12:00 Midnight. on June 27th and 28th; from 8:00 A.M. to 10:00 P.M. on June 29th, 30th, July 1st and 2nd; from 8:00 A.M. to 12:00 Midnight on July 3rd, 4th, 5th; and from 8:00 A.M. to 10:00 P.M. on July 6th. A notice on these dates and times will be published in The Ledger twice and will be posted at businesses in Silver Lake.

Council continued their review of the Employee Handbook. Councilmember Bryant reviewed the changes she made to the extended leave and compensatory time sections as proposed at the last meeting. She will do a final edit and e-mail the handbook to City Attorney Hanson for his review.

Utility Superintendent Kalcik requested permission to replace five (5) rolls of fire hose that was stolen from a residence where it had been borrowed to fill a swimming pool. Cost of the hose is \$120.00 per roll. Superintendent Kalcik has checked with state and federal surplus as well as the Silver Lake Fire Department for used hose that might be available for the city to purchase. He did not find any. It was moved by Councilman Ross, seconded by Councilmember Bryant and approved for the purchase of the five (5) rolls of hose requested. Utility Superintendent Kalcik was also directed to coordinate with the city attorney to develop a policy for future use when fire hose is borrowed.

Utility Superintendent Kalcik called council members attention to the Public Works Report that was included in their packets.

Regular session June 2, 2008 cont'd.

A notice of violation of the City's weed ordinance was served to three property owners. Two property owners have complied with the notice. The third property is scheduled to be mowed June 9th if the property owner does not mow prior to that date. Utility Superintendent Kalcik informed council of a separate complaint received today regarding the same residence. He will do an assessment of the items cited in the complaint and with the assistance of City Attorney Hanson, determine the appropriate notice and action to be taken, according to city ordinance and policy.

Police Chief Call reported on Train Collision training he attended recently in Newton.

Chief Call also reported on the recent training Silver Lake Police Department held for law enforcement personnel along the Highway 24 corridor between Topeka and Junction City on Post Traumatic Stress. Pizza and pop were served to those attending.

Chief Call informed council members that he isn't planning to replace the city's PBT machine (alcohol breath analysis) that was lost recently.

July 14 – 17 Chief Call plans to attend a School Based Policing Conference being held in Topeka. The course includes a session on under-age consumption of alcohol. The fee for attending is \$30.00

Police Chief Call advised that the current \$114.00 Municipal Court diversion fee for speeding offenses is being reviewed. Chief Call recently began doing the investigation for eligibility requirements prior to the defendant's court date, at which time City Traffic Attorney Luckman only has to approve or deny the application. This will be more economical for the city. Consideration is also being given into increasing the diversion fee however there are still several legal issues relating to diversions that are being reviewed.

Chief Call also requested he be allowed to purchase a large BBQ grill for \$398.00 for the annual D.A.R.E. cook-out. It was moved by Councilmember Jean Deiter, seconded by Councilman Noble, and approved to purchase a grill.

Councilman Ross asked if anything has been done to follow-up on direct deposits with the Silver Lake Bank. Assistant City Clerk was not aware of any communication with the bank. She will check with City Clerk Stadler when she returns from vacation to see if the city needs to take the next step in moving ahead on this proposal.

Councilman Noble thanked everyone who attended the recent Focus Group for Governing Leadership held by Heartland Visioning recently. He had hand-out material he received when he attended and requested the city clerk make copies for all council members.

Building/Grounds Superintendent Taylor reported that gas is piped in to the generator however a leak was discovered and they are waiting for warranty work to be completed before the generator is operational.

Councilman Noble asked for a status update on the COOP Plan. Mayor Smith will check with Shawnee County Councilmember Buhler to see what they recommend to assist small cities in their preparation of this Plan.

Councilman Noble also asked the Utility Superintendent and Building/Grounds Superintendent to prepare a daily schedule similar to the one the Police Department provides.

Councilman Geer requested the City inspect the playground equipment at Swamp Park. He would like the city to look at current equipment and see about repairs needed and possibly updating the equipment. It was recommended the city develop a plan for upgrading the equipment at both parks, in stages, if necessary.

Regular session June 2, 2008 cont'd.

City attorney Hanson reported that the Notice of Award has been sent to Andrews Asphalt and we are currently waiting for a response and bond information from them.

Mayor Smith called council member's attention to the recent dividend check received from EMC Insurance on the City's liability insurance policies.

Mayor Smith announced the next council meeting will be held June 16th at 5:30 P.M.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 7:20 P.M. The motion was seconded by Councilman Noble and approved.

Janie Kay Gowin,
Assistant City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening June 16, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Noble and approved that the minutes from the last regular session held on June 2, 2008 be accepted as amended.

Councilmember Bryant entered the meeting at 5:33 P.M.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 2075.

A question was asked about the services provided by Ameripride Linen and Apparel Services. The city is still not completely satisfied with their service and City Clerk Stadler has recently noted this when talking to one of their representatives.

Utility Superintendent Kalcik told council that the Kansas Rural Water Association is interested in using city hall for upcoming meetings scheduled in August. After discussion it was agreed that city hall would not be available for them to use as it would conflict with Silver Lake Municipal Court.

A Silver Lake resident was present in response to the Notice of Violation for Public Nuisance that he received for his property in Silver Lake. Utility Superintendent Kalcik reported that he has complied with one (1) of the remedial action requirements but two (2) of the remedial action requirements have not been met. These included removal of dead/diseased trees and ladder supporting the trees and eradicate all poison ivy. The property owner indicated that he would be in complete compliance with this notice by the end of the month. After discussion council decided to give him until the end of this month to take care of this matter. Mayor Smith assured him that if he is not in compliance by the end of the month, Utility Superintendent Kalcik will proceed as directed and remove the trees and poison ivy and charge the property owner for the expenses. In regards to the mowing of this property, Kalcik reported that the majority of this property has been mowed. Mayor Smith explained to the property owner that should his property violate the city's weed ordinance again this year, the city without any further notice will cut them and bill him for all expenses.

Council was informed that City Accountant Annette Fiedler is starting preparation of the 2009 Budget. She would like to have the list of items to be considered for the 2009 Budget by June 30, 2008. Mayor Smith asked all city departments to provide their lists to City Clerk Stadler so she can forward them to Fiedler.

Building/Grounds Superintendent Taylor presented pricing options submitted by Kelly Electric, LLC for the new generator that was purchased for city hall. Motion was made by Councilman Ross, seconded by Councilman Noble and approved that the price for the cold weather kit be accepted contingent on the fire department paying half. No action was taken on the price options for the preventative maintenance plans.

Motion was made by Councilman Noble that the garage door at the police station be replaced at an approximately cost of \$1,200.00. It was noted that Mark's Overhead Door Service will install the eight (8) foot door and All Star Construction, Inc. will be framing in the door. Motion was seconded by Councilmember Deiter and approved. It was suggested that this door be insulated after it is installed.

Utility Superintendent Kalcik reported that sometime this week City Engineer Greg Dekat will climb and visually inspect the interior and exterior condition of both elevated water tanks.

It was reported that that Mayer Specialty Services L.L.C. will soon be cleaning and inspecting a portion of the sanitary sewer system. They are contracted to clean one third of the system every year for three (3) years.

Motion was made by Councilmember Deiter that Chief Call attend Taser Instructor Training scheduled in Maize, Kansas next month. The cost to the city will be the recertification fee (95.00), lodging (\$119.50 plus tax per night) and food expenses. Motion was seconded by Councilman Noble and approved. Call noted that he will no longer attend the training approved at the last meeting as it coincides with this training.

Assistant City Clerk Gowin reported that she has talked to David Linderman at Silver Lake Bank about a proposal he presented several months ago for direct deposit and accounts payable and receivable. He informed her that the direct deposit services would be for payroll. He was going to research the accounts payable and receivable process to determine what steps would need to be taken to implement this change. Council discussed possibly purchasing a newer computer prior to a change as the computer speed is very slow. Gowin noted that the bank will soon be making changes to the city's warrant checks.

Councilmember Bryant mentioned that she will be providing City Attorney Hanson a copy of the proposed Employee Manual for his review.

Councilman Noble inquired as to when the new storage building will be constructed. Utility Superintendent Kalcik said the construction will probably begin in the middle of July.

Utility Superintendent Kalcik was reminded that he needs to work with City Attorney Hanson to develop a policy for future use when fire hose is borrowed.

Councilman Noble asked for a status update on the COOP Plan. Mayor Smith has contacted Shawnee County Commissioner Buhler and Emergency Management Director Sterbenz about this COOP Plan and they will assist 3rd Class cities with the preparation of this plan.

Councilman Noble asked Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor if they have prepared a daily schedule similar to the one the Police Department provides. They indicated that they have not prepared a schedule yet. Noble asked that they have a schedule by next month.

Councilman Noble provided council with a newspaper article explaining how a group of residents in St. Marys are raising money to make improvements to their city park.

Councilman Geer and Building/Grounds Superintendent Taylor reported that the sidewalk that adjoins the Silver Valley Apartments has been getting a lot of dirt and mud build up from the apartment's property. They have talked to the apartment managers about this matter but the problem is still occurring. Taylor was asked to contact the managers again and ask what they are planning on doing to correct this problem.

Mayor Smith updated council on a recent Highway 24 Corridor Study meeting. He mentioned an upcoming open house to be held at Seaman. There should be an ad in the newspaper giving more information on this open house.

Ford Motor Credit Company has sent the city a notarized letter as confirmation that the 2009 Ford F-250 truck has now been paid off and that they no longer hold a lien.

Regular session June 16, 2008 cont'd.

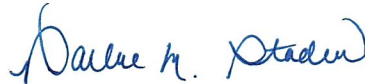
The Fireworks Resolution that was approved at the last meeting will be published in the Ledger twice and will be posted at businesses in Silver Lake.

Mayor Smith updated council on past discussion with Shawnee County regarding the county providing consulting services to assist the city with future planning and zoning issues. The county is currently preparing a contract for these services.

Council was advised that there have been no applications received for the part time employee position for public works. Applicants were given until June 30 to submit applications.

Mayor Smith reminded council that the next meeting is scheduled for July 7, 2008 at 5:30 P.M. The following meeting is scheduled for July 21, 2008 at 5:30 P.M. Councilmember Bryant noted that she would not be able to attend the meeting on July 7, 2008.

With no further business to come before the council, Councilman Noble moved to adjourn the meeting at 6:25 P.M. The motion was seconded by Councilman Geer and approved.



Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening July 7, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Jean Deiter, Tom Noble, Bill Ross (3) Absent: Nancy Bryant, Mike Geer (2).

Motion was made by Councilman Noble, seconded by Councilmember Deiter and approved that the minutes from the last regular session held on June 16, 2008 be accepted as amended.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Jean Deiter, Tom Noble, Bill Ross (3) NAY: None. Ordinance was declared passed and was given no. 2076.

City Attorney Hanson presented an Agreement for Use of Equipment for High Volume Water Purchases. This agreement will be used when individuals need to use the city fire hose for any high volume purchase. There are no deposits required for the use of this equipment but they will be responsible for any lost or stolen hose and for any damages that may occur. They will be allowed to keep this equipment for seventy two (72) hours. Motion was made by Councilman Ross, seconded by Councilman Noble and approved to accept this Agreement for Use of Equipment for High Volume Purchases as prepared by City Attorney Hanson.

Council was advised that there have been two (2) applications received for the part time employee position for public works. It was decided that Mayor Smith, Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor will interview these applicants prior to the next meeting. Council briefly discussed the hours for this position which will consist of weekends and additional hours as needed.

Utility Superintendent Kalcik presented the monthly public works report.

Councilman Noble told Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor that the weekend work schedule that they prepared looks good.

Chief Call presented the monthly police report and a report of hours worked by part time officers. He noted that there were no problems with fireworks during the July 4th holiday.

City Accountant Annette Fiedler was present to discuss the preparation of the 2009 Budget. She presented a draft budget which council considered along with the list of items that each department wanted included in this budget. Discussion was tabled for a brief time.

After discussion about a public nuisance on a property in Silver Lake, council directed Utility Superintendent Kalcik to request an agent from the Shawnee County Extension Office to come out and inspect several trees for disease or damage and make a recommendation for any corrective action needed.

City Attorney Hanson left the meeting at 7:45 P.M.

After lengthy discussion on the 2009 Budget, a list of items to include in the budget was given to Fiedler and the budget will be prepared accordingly. The budget will include an increase in water/sewer rates with the new rates being determined at a future meeting. The Notice of Public Hearing will be published in the Ledger with the 2009 Budget Hearing scheduled for August 18, 2008 at 6:00 P.M. City Accountant Fiedler will be present at the next meeting with the proposed final budget.

Motion was made by Councilman Noble to purchase from Kelly Electric, LLC a cold weather kit and a block heater for the generator at city hall with the city's price not to exceed \$250.00. It was noted that the Silver Lake Fire Department is paying for the other half of the total price. Motion was seconded by Councilman Ross and approved.

At the next meeting Building/Grounds Superintendent Taylor will present a termite agreement for the shop as they recently found damage caused by termites.

Utility Superintendent Kalcik reported that Mayer Specialty Services L.L.C. has completed the cleaning and inspection of a portion of the sanitary sewer system. They will be cleaning one third of the system every year for three (3) years. He noted that the city has not received a bill for this inspection or the inspection results.

Utility Superintendent Kalcik reported the sale of scrap materials for \$121.80.

Council gave approval for Building/Grounds Superintendent Taylor to attend the Annual Water and Wastewater Operators School being held in Lawrence on August 6th - 7th, 2008.

The Silver Lake American Legion Baseball Team is accepting donations to be given to Chapman, KS to assist with damages caused by a recent tornado. No action was taken.

The Employee Manual has been presented to City Attorney Hanson for his review. Assistant Clerk Gowin has also prepared an introduction to this manual and has presented it to Councilmember Bryant for her review.

Councilman Noble noted that there is an article in the Kansas Government Journal relating to Continuity of Operations (COOP) and Preparedness. This article noted that there is a one-day course available for state and local officials to assist with COOP planning. Mayor Smith noted that he has been in contact with the county regarding the COOP plan for the city and that a meeting with county officials will be scheduled in the near future.

Mayor Smith told council that the Notice to Proceed was issued to Andrews Asphalt & Constructions, Inc. on June 24, 2008.

The city has received notice that Casey's General Stores, Inc. is no longer planning to build a new store at a recently proposed location in Silver Lake.

Mayor Smith mentioned an upcoming Highway 24 Corridor meeting being held in Pottawatomie County.

Mayor Smith reminded council that the next meeting is scheduled for July 21, 2008 at 5:30 P.M. The following meeting is scheduled for August 4, 2008 at 5:30 P.M.

Councilman Ross noted that he would not be able to attend the meeting on August 18, 2008. Mayor Smith told council to make sure they would be here as the budget hearing is scheduled for that night.

With no further business to come before the council, Councilman Ross moved to adjourn the meeting 8:20 P.M. The motion was seconded by Councilmember Deiter and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening July 21, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) Absent: None.

Mr. Chad Wende, representing the Silver Lake Ball Association was present to discuss improvements that they would like to make to their ball fields. They would like to change the current layout of the diamonds. With the current layout the spectators and the players are adjacent to the streets and parking lots causing safety issues. He explained that in time they would also like to improve the quality of the diamonds, upgrade the existing dugouts and backstops along with adding other extra amenities. The goal is to raise approximately \$10,000.00 to \$12,000.00 to start the first phase of this project. He asked for assistance from the city in regards to a proposed water line and water for the fields. Mayor Smith asked Mr. Wende to meet with Utility Superintendent Kalcik to get an estimate for these water improvements. Council agreed to table further discussion until after Mr. Wende meets with the school district and determines their level of support for this project.

Motion was made by Councilman Noble, seconded by Councilman Geer and approved that the minutes from the last regular session held on July 7, 2008 be accepted as amended.

Councilmember Bryant presented the monthly financial report.

Council also reviewed the quarterly financial report prepared by City Clerk Stadler. They compared these cash balances with previous financial reports.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Noble that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 2077.

A letter has been received from Ameripride regarding a \$2.05 increase to their service charges effective July 9, 2008. Council discussed other cost efficient options in regards to uniforms. This matter was tabled until the next meeting.

Councilman Geer told Chief Call that when he drives the turnpike in his patrol car he should be exempt from paying the toll. Call will request this exemption the next time he travels the turnpike.

Council was advised that Mayor Smith, Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor have interviewed the two (2) applicants for the part time employee position for public works. They discussed the hours for this position which will consist of weekends and additional hours as needed not to exceed twelve (12) hours per week. Motion was made by Councilmember Bryant that Elwyn Miller be hired to fill this position at a salary of \$12.00 per hour. Motion was seconded by Councilman Noble and approved.

City Accountant McCullough was present to discuss the 2009 Budget. At the last meeting council agreed on a list of items to include in this budget and it was prepared accordingly. This budget will include an increase in water/sewer rates with the new rates being determined at a future meeting. The Notice of Budget Hearing will be published in the Ledger with the 2009 Budget Hearing being scheduled for August 11, 2008 at 5:30 due to conflicts with the council meeting on August 18, 2008. City Accountant McCullough reminded council that when City Accountant Fielder attends a council meeting in November, the transfers that need to be made accordingly to the 2008 Budget, should be made at that time. An ordinance attesting to an increase in taxes will be approved at the next meeting.

Building/Grounds Superintendent Taylor presented a termite agreement for the shop as they recently found damage caused by termites. The total cost for this agreement with Terminix is \$1,200.00. This includes the initial treatment and first year's service along with an additional annual renewal. Taylor indicated that he has been in contact with Kansas Department of Health & Environment regarding this matter due the proximity of the wells. Motion was then made by Councilman Ross, seconded by Councilman Noble and approved that this agreement with Terminix be accepted.

A Silver Lake resident was present and expressed his concern about a neighbor that has an illegal structure. Utility Superintendent Kalcik noted that he has talked to this resident and he has been ordered to remove the structure or apply for a variance. It was also noted that there are numerous other items on this property that he considers a nuisance. Council asked Utility Superintendent Kalcik and Chief Call to follow up on this matter and discuss it with City Attorney Hanson prior to the next meeting.

This Silver Lake resident also mentioned that several locations in Silver Lake have trees with low hanging limbs. No action was taken at this time.

Councilmember Bryant presented a list of proposed changes to the Employee Handbook. These changes include recommendations by City Attorney Hanson. Council agreed to the recommended changes and Bryant will proceed with finalizing this handbook. Following a final review by council, City Attorney Hanson will proceed with changing the ordinances as needed. Councilmember Bryant also asked council to review the handbook introduction that was prepared by Assistant City Clerk Gowin.

Motion was made by Councilmember Bryant that Building/Grounds Superintendent Taylor purchase four (4) new tires for the 2006 Dodge truck per state bid. Motion was seconded by Councilman Geer and approved.

Utility Superintendent Kalcik told council that the mosquito sprayer is thirteen (13) years old. He noted that this model is no longer made therefore, replacement parts may be hard to find.

Utility Superintendent Kalcik reported that at the intersection of Madore & Pottawatomie a broken pipe in the storm drain caused a sink hole in the street. He has repaired the pipe and repairing this street will be added to the 2008 Street Repair Project.

Council reviewed a table that had water use statistics for medium public water suppliers in Kansas. According to this table, the water rates in Silver Lake are in the low to medium range. Council briefly discussed these rates and then tabled further discussion until later this year.

Utility Superintendent Kalcik updated council on the public nuisance on a property in Silver Lake. He met with an agent from the Shawnee County Extension Office and inspected several trees for disease or damage. Council reviewed the inspection report and there was no need for any corrective action. Kalcik was asked to contact City Attorney Hanson if further violations exists.

Chief Call reported that the Taser Instructor Training that he recently attended in Maize, Kansas was great training.

It was noted that City Attorney Luckman is in the process of researching legal issues relating to diversion agreements and fees. He will then make a recommendation to council for policy changes or fee increases. Chief Call noted that he has received a copy of the Diversion Agreement for the City of Rossville. He will forward this agreement to City Attorney Luckman for his review.

Regular session July 21, 2008 cont'd.

Motion was made by Councilman Noble that the city obtain a Sam's Club Membership at a cost of \$35.00. This card will be kept at city hall and will be used as needed by city employees. Motion was seconded by Councilman Geer and approved. It was noted that this card will be used by Chief Call to purchase the large BBQ grill that was approved at the June 2, 2008 meeting. Councilmember Bryant reminded employees that they need to shop locally whenever possible.

Chief Call asked council if they want him to proceed with making plans for the annual hotdog roast. Council agreed that Call can proceed with the planning for this event which will be held on October 31, 2008.

A letter has been received from the Kansas Department of Health & Environment requesting an Affirmative Certification for the Wastewater Treatment Facility Project. This certification confirms that this project meets the design specifications and effluent limitations and has for over a one (1) year period. Motion was made by Councilmember Bryant that Mayor Smith sign the Affirmation Certification confirming the compliance of this project. Motion was seconded by Councilman Geer and approved.

Mayor Smith mentioned an upcoming Highway 24 Corridor meeting being held in St. Marys on August 15, 2008 at 10:00 A.M.

On August 20, 2008 at 1:00 P.M. a representative from Shawnee County Emergency Preparedness will be in Silver Lake to discuss the Continuity of Operations (COOP) and Preparedness. Mayor Smith suggested the council attend this meeting if possible.

The 2009 Budget Hearing will be held on August 11, 2008 at 5:30 P.M.

Mayor Smith told council that the Metropolitan Topeka Planning Organization Technical Advisory Committee is scheduled to meet on July 18, 2008.

Mayor Smith told council that he has a copy of the minutes from the last Heartland Visioning Task Force meeting if anyone is interested in reviewing them.

The Shawnee County Conservation District has provided the city with a Resource Tool Kit CD that includes the Protecting Water Quality Handbook.

Mayor Smith reminded council that the next meeting is scheduled for August 4, 2008 at 5:30 P.M. The meeting for the 2009 Budget Hearing will be held on August 11, 2008 at 5:30 P.M. The following meeting is scheduled for August 18, 2008 at 5:30 P.M. Councilman Ross and Councilman Geer both noted that they would be unable to attend the meeting on August 18, 2008.

Motion was made by Councilmember Deiter that the annual salary of Police Officer Ackerly be increased by \$1,000.00 effective August 1, 2008. Motion was seconded by Councilman Noble and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 2078.

With no further business to come before the council, Councilman Ross moved to adjourn the meeting at 7:40 P.M. The motion was seconded by Councilman Geer and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening August 18, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble (4) Absent: Bill Ross (1).

A resident from Sage Road was present to discuss the speed of the traffic on his street. He indicated that the speed of most motorists is a hazard to the number of small children living on this street. Mayor Smith asked that this resident meet with Chief Call to discuss this issue and options available in making this area safer for the children. Chief Call can then present his suggestions to council.

Mr. Chad Wende, representing the Silver Lake Ball Association was present again to discuss improvements that they would like to make to their ball fields. He has met with the school district and at this time numerous board members were not in favor of supporting this project. He discussed other possible sites for a proposed ball complex but was told that the city has no available land that would be suitable for a complex.

Motion was made by Councilman Noble, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on August 4, 2008 and the special session held on August 11, 2008 be accepted.

Councilmember Bryant presented the monthly financial report. She noted that no additional bills can be paid out of the D.A.R.E. Fund in 2008 as the budget spending limit has been reached.

Mayor Smith mentioned that City Accountant Fiedler contacted him and advised that they have exceeded the amount they proposed for the preparation of the 2009 Budget. He noted that they have split the cost of this overage with the city.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble (4) NAY: None. Ordinance was declared passed and was given no. 2081.

A resident that lives on Madore Street was present to discuss the drainage ditch in front of her house. She has concerns because Utility Superintendent Kalcik has plans to dig out her ditch to assist with a drainage problem her neighbor is having. She is convinced that this will not help their drainage problem as she feels the water drains in the opposite direction. After discussion council agreed that since there is a difference of opinion, Utility Superintendent Kalcik will not proceed with cleaning this ditch until after someone has been hired to shoot this grade. Prior to the next meeting Kalcik will obtain a cost to shoot this grade. This price should include the cost to shoot the grade from Madore to the intersection of Lake Street and Beaubien.

Utility Superintendent Kalcik will follow up on a complaint received about a yard on Madore Street.

Discussion was held regarding the ditch on East Lake Street on the south, between Rice and Mariner. There have been several complaints about recent excavations. At the last meeting council members were encouraged to look at the ditch to determine if there is a problem. Several members indicated that there has been less water standing in this ditch since it has been excavated. It was noted that the adjoining property owners may have a tougher time maintaining these ditches but council agreed that the excavation of this ditch will be a solution to some of the drainage problems in this area. No action was taken and Utility Superintendent Kalcik was directed to proceed with the excavation of the ditches on this street.

Regular session August 18, 2008 cont'd.

Motion was made by Councilmember Deiter that Robert Hook be appointed the attorney-in-fact for the City of Silver Lake in connection with Farm Service Agency and the Commodity Credit Corporation Programs. Motion was seconded by Councilman Geer and approved.

Discussion concerning possible changes to the current Planning and Zoning Regulations was tabled until City Attorney Hanson is present.

Motion was made by Councilman Noble that the Certificate of Deposit that matures at Silver Lake Bank on August 22, 2008 be renewed for eleven (11) months. Motion was seconded by Councilmember Bryant and approved.

Building/Grounds Superintendent Taylor reported that Friday will be Jennifer Fritz's last day. After discussion council agreed that this position will be offered to Ms. Fritz next year, if she is interested.

Utility Superintendent Kalcik told council that construction has started on the new storage building.

Council was informed that the 2008 Street Repair Project is scheduled to start next week.

Chief Call informed council that City Attorney Luckman has revised the diversion agreement. Judge Karen Wittman has been provided a copy of this new agreement and had no problems with it. With this agreement the total diversion fee will be increased from \$114.00 to \$150.00 and this does include court costs. Call also explained changes to the guidelines to qualify for a diversion.

Council approved Officer Ackerly attending the Grade Crossing Collision Investigation class being offered in Lawrence on September 23 – 24, 2008. This KLETC Training is being presented by Burlington Northern Santa Fe Railroad and will provide training and information on railroad operations and grade crossing collision investigations.

On Friday, August 29, 2008 from 4:00 P.M. to 9:00 P.M., Chief Call will assist the Dillon's Store in North Topeka with a Child Seat Installation Lane Check. This lane check is being conducted during their Customer Appreciation Day. Call noted that there will be police coverage at the football game when he is assisting with this lane check.

Shawnee County Emergency Management has requested city contact information that will be used in the event of an emergency impacting this area. City Clerk Stadler will provide them with this requested information.

The city will send a birthday card signed by the council to a Silver Lake resident who is turning 100 years old this month.

Mayor Smith reported that he will be attending the meeting scheduled for September 19, 2008 to discuss the ten (10) year Comprehensive Transportation Plan (CTP).

Mayor Smith recently attended the US Highway 24 Traffic Analysis kick off meeting. He mentioned two (2) upcoming meetings. The last meeting may be held in Silver Lake if there are no scheduling conflicts.

Councilmember Bryant has provided Mayor Smith and City Attorney Hanson with a revised version of the Employee Handbook. City Attorney Hanson will proceed with updating the ordinances that are impacted by this handbook.

City Attorney Hanson has written a letter to a resident that has been ordered to remove an illegal structure from his property and advised that he has thirty (30) days to remove the structure or apply for a variance. The owner of this property has been in contact with Utility Superintendent Kalcik and City Clerk Stadler and advised that he would file for a variance within the next week.

On August 20, 2008 at 1:00 P.M. a representative from Shawnee County Emergency Preparedness will be in Silver Lake to discuss the Continuity of Operations (COOP) and Preparedness. Mayor Smith suggested the council attend this meeting if possible.

Council received a copy of a thank you letter that Chief Call received for assisting a citizen.

The Kansas Department of Transportation has provided information on upcoming informational meetings on the Kansas Local Bridge Task Force Recommendations for Improving the Local Bridge Inspection Program.

Councilman Noble told council that the Heartland Visioning Task Force will soon be making presentations to interested parties and as soon as he finds out how long these presentations last he will schedule a time for council to listen to this presentation.

Mayor Smith reminded council that the next regular meeting is scheduled for Wednesday, September 3, 2008 at 5:30 P.M. The following meeting will be held on September 15, 2008 at 5:30 P.M. Councilman Geer and Mayor Smith will be unable to attend the meeting on September 15, 2008. Mayor Smith advised that if anyone else is going to miss this meeting they need to contact City Clerk Stadler as she needs to make sure there will be a quorum.

With no further business to come before the council, Councilman Noble moved to adjourn the meeting at 6:55 P.M. The motion was seconded by Councilmember Deiter and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening September 3, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Jean Deiter, Mike Geer, Tom Noble, Bill Ross (4) Absent: Nancy Bryant (1).

Motion was made by Councilman Noble, seconded by Councilman Geer and approved that the minutes from the last regular session held on August 18, 2008 be accepted.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Jean Deiter, Mike Geer, Tom Noble, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 2082.

Motion was made by Councilman Noble that the three (3) Certificates of Deposit maturing at Silver Lake Bank be renewed for eleven (11) months. Motion was seconded by Councilman Ross and approved.

Motion was made by Councilman Ross to approve the written request received from Shawnee County Parks & Recreation to use the community building and the city park for several upcoming youth programs. Motion was seconded by Councilman Noble and approved.

Utility Superintendent Kalcik presented the monthly public works report and the September weekend on-call schedule. Kalcik noted that Part Time Public Works employee Elwyn Miller will soon be making rounds on the weekends.

Chief Call reported that on the first day of school he conducted a child seat safety lane in the grade school parking lot. He gave out several warnings for child seat violations and seatbelt violations.

Chief Call reported that the Kansas Highway Patrol recently conducted an NCIC/III Audit of the Silver Lake Police Department. There were four (4) corrections that needed to be made to the Standard Operations Procedure Manual. Call reported that these corrections and additions were made by the deadline of August 29, 2008.

Councilman Ross told council that the Silver Lake Lions Club is getting ready to tear out the old dug outs at the park and replace them with new. They have asked if Building/Grounds Superintendent Taylor can use the city equipment and assist them with this project. Council approved Taylor assisting them with this project as needed.

Building/Grounds Superintendent Taylor advised council that there are some park benches at the city park that are no longer being used that he would like to donate to the First Baptist Church. Council agreed to donate these benches to the church.

Utility Superintendent Kalcik reported that the new storage building has almost been completed

Council was informed that the 2008 Street Repair Project has been completed. There may be an additional charge on the bill as there was extra square footage not included in the original bid. This overage should be approximately \$400.00.

At the last meeting a resident that lives on Madore Street was present to discuss the drainage ditch in front of her house. She has concerns because Utility Superintendent Kalcik has plans to dig out her ditch to assist with a drainage problem her neighbor is having. She is convinced that this will not help their drainage problem as she feels the water drains in the opposite direction. Council agreed that since there is a

Regular session September 3, 2008 cont'd.

difference of opinion, Utility Superintendent Kalcik will not proceed with cleaning this ditch until after someone has been hired to shoot this grade. Kalcik contacted City Engineer Dekat and asked for an approximate cost to shoot this grade. Dekat said they would charge \$120.00 per hour and it should take no longer than three (3) hours to shoot the grade from Madore to the intersection of Lake Street and Beaubein. Utility Superintendent Kalcik was asked to contact a local surveyor to see what he would charge to shoot this grade. It was noted that this surveyor would need the required liability and workers compensation insurance.

Councilmember Bryant entered the meeting at 5:50 P.M.

Utility Superintendent Kalcik reported that the Kansas Rural Water Association has notified him of a Public Water Supply System GIS Mapping Assistance Program that is administered by the Kansas Water Office. This grant will subsidize half of the mapping costs, up to \$4,000.00. Council asked Utility Superintendent Kalcik to follow up on this grant program.

Chief Call reminded council that Silver Lake Municipal Court is scheduled for September 24, 2008 at 5:00 P.M.

Chief Call discussed police coverage during the upcoming citywide garage sales. He noted that he has contacted the sheriff's department about providing an officer on bicycle patrol during the garage sales.

Mayor Smith mentioned that he has been contacted by several residents that would like the city to provide a list of residents having garage sales as other communities provide this information. No action was taken at this time.

At the last meeting a resident from Sage Road was present to discuss the speed of the traffic on his street. He indicated that the speed of the motorist is a hazard to the number of small children living on this street. Chief Call told council that he has been running radar on this street and stopping motorist that are going to fast. He has also talked to the residents and a daycare provider on this street about traffic issues. Mayor Smith asked Chief Call to make contact with the resident that was present at the last meeting and let him know what he has done to make this area safer for the children.

Chief Call advised that the police department will provide security as needed for the upcoming football season. The school district will be billed for these services at the end of the football season.

Councilmember Bryant will present the monthly financial report at the next meeting.

A letter has been received from Barry Beagle with the Shawnee County Planning Department advising that on August 25, 2008 the Shawnee County Commissioners approved the Planning Services Agreement with the City of Silver Lake. Mr. Beagle would like to meet with Mayor Smith and other city employees so he can become familiar with city regulations and processes. Mayor Smith said he would call Mr. Beagle and set up a meeting time and date.

Council discussed the possibility of separating the Zoning and Planning Regulations from the City Code. The Shawnee County Planning Department could assist the city with separating these regulations and updating them as needed. This matter will be discussed at the upcoming meeting Mayor Smith, City Attorney Hanson, Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor have with Barry Beagle.

After discussion council agreed that as time allows, they will review each chapter of the Silver Lake City Code recently codified by the League of Kansas Municipalities. The League has recommended several changes to this code that council will need to consider. City Clerk Stadler will provide council with a copy of this codified code for their review.

City Attorney Hanson has prepared a draft ordinance that will update all ordinances that will be impacted by the Employee Handbook. This draft ordinance will be discussed along with the formatted handbook at the meeting scheduled for October 20, 2008.

City Attorney Hanson has written a letter to a resident that has been ordered to remove an illegal structure from his property and advised that he has thirty (30) days to remove the structure or apply for a variance. As of this date the resident has not complied with this letter. Further discussion was tabled until after the thirty (30) days has expired.

Utility Superintendent Kalcik has followed up on a complaint received about a yard on Madore Street. This property was in violation of the weed ordinance and a pool in the backyard was in violation of the public nuisance ordinance. Kalcik reported that the weeds have been sprayed but not removed and the pool has been drained. Kalcik was instructed to let this property owner know that if the weeds are not cut and removed as requested, the city will remove the weeds from her property and she will be billed for the costs. It was noted that Chief Call will stand by as this property is mowed.

Council reviewed a copy of the bill sent to a resident for mowing his property. As of this date, this bill has not been paid.

A letter has been received from Galaxy Cablevision regarding an upcoming rate increase. This rate increase will become effective October of 2008.

Mayor Smith reported that an audit premium refund has been received from EMC Insurance Companies.

On August 20, 2008 at 1:00 P.M. a representative from Shawnee County Emergency Preparedness was in Silver Lake to discuss the Continuity of Operations (COOP) and Preparedness. Mayor Smith told council that this meeting went well and was very informational. The city will have a new template to use when preparing Silver Lake's preparedness plan.

Councilman Noble told council that October 6, 2008 at 6:00 P.M. is the tentative date and time for the Heartland Visioning Task Force to make a presentation to council. He noted that this presentation can be made to interested parties between August 25, 2008 and October 28, 2008.

Mayor Smith updated council on the Metropolitan Topeka Planning Organization Policy Board meeting that was held on August 25, 2008 and the Metropolitan Topeka Planning Organization Technical Advisory Committee meeting that was held on August 29, 2008.

Mayor Smith recently attended the US Highway 24 Traffic Analysis kick off meeting. He mentioned two (2) upcoming meetings. The last meeting may be held in Silver Lake if there are no scheduling conflicts.

Shawnee County Commissioner Buhler has requested use of community building on November 6, 2008 at 5:00 P.M. for an Economic Development Meeting. Council approved this use and agreed that the fees should be waived.

Regular session September 3, 2008 cont'd.

Mayor Smith reminded council that the next regular meeting is scheduled for September 15, 2008 at 5:30 P.M. Councilman Geer and Mayor Smith will be unable to attend this meeting. The following meeting will be held on October 6, 2008 at 5:30 P.M. City Attorney Hanson will be unable to attend this meeting. Councilman Ross noted that he would be unable to attend the October 20, 2008 meeting.

Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that council adjourn into executive session at 6:40 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:45 P.M. Chief Call was present during this executive session.

The regular session resumed at 6:45 P.M.

With no further business to come before the council, Councilmember Noble moved to adjourn the meeting at 6:45 P.M. The motion was seconded by Councilman Ross and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening September 15, 2008 with President of the Council Nancy Bryant conducting the meeting and the following Councilmembers present: Jean Deiter, Tom Noble, Bill Ross (4) Absent: Mike Geer, Mack Smith (2).

Mr. Sam Kelsey was present and advised that the drinking fountain at the community building is not working properly and the Silver Lake Senior Citizens have agreed to reimburse the city for a new fountain. The approximate cost for a new fountain is \$550.00. Motion was made by Councilman Noble, seconded by Councilmember Deiter and approved that the city purchase a new fountain for the community building with the cost to be reimbursed by the Silver Lake Senior Citizens. Building/Grounds Superintendent Taylor will install this fountain.

Motion was made by Councilman Ross, seconded by Councilman Noble and approved that the minutes from the last regular session held on September 3, 2008 be accepted as amended.

Councilmember Bryant presented the monthly financial report.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Tom Noble, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 2083.

Utility Superintendent Kalcik reported that the Kansas Rural Water Association has provided him with information concerning the Public Water Supply System GIS Mapping Assistance Program that is administered by the Kansas Water Office. City Clerk Stadler noted that City Attorney Hanson has reviewed the contract for KRWA mapping services along with the grant application information. He recommended that council approve this contract as KRWA will be able to assist the city with this mapping program for a reasonable amount even though the estimate amount may vary. This amount will be determined by the numbers of locates they make. Motion was made by Councilman Ross that the city enters into this contract with the KRWA and Utility Superintendent Kalcik proceed as needed. Motion was seconded by Councilman Noble and approved. Kalcik was asked to inquire about the number of disks the city will receive.

Council reviewed the Facility Use Agreement received from Meals on Wheels, Inc. This agreement allows them to use the community building for the Senior Nutrition Program. Motion was made by Councilman Ross, seconded by Councilmember Deiter and approved that this agreement be accepted.

Utility Superintendent Kalcik reported that he has contacted a local surveyor to see what he would charge to shoot the grade of the ditch from Madore to the intersection of Lake Street and Beaubain. He would charge \$75.00 per hour not to exceed \$500.00 but he does not have the required liability and workers compensation insurance. Council agreed that this insurance is necessary to work for the city. Kalcik contacted City Engineer Dekat and asked for an approximate cost to shoot this grade. Dekat said they would charge \$120.00 per hour and it should take no longer than three (3) hours to shoot this grade. After discussing several other options in regards to this matter, motion was made by Councilman Noble to have City Engineer Dekat shoot the grade of the ditch from Madore to the intersection of Lake Street and Beaubain with the price not to exceed \$360.00. Motion was seconded by Councilman Ross and approved. Utility Superintendent Kalcik was asked to contact City Engineer Dekat and advise him to proceed.

Utility Superintendent Kalcik advised that he would like to purchase a pipe storage rack for the new storage building at a cost of \$700.00. He was asked to see if this item is available at state or federal surplus prior to council approving this purchase. Kalcik updated council on the status of the completion of the building.

Chief Call advised that on September 22 – 24, 2008 he would like to attend the Kansas Association of Chiefs of Police Fall Training Conference being held in Lawrence. The fee for this conference is \$100.00 plus the travel expense each day. Council approved Call attending this conference.

Chief Call reported that Point Blank Body Armor has provided him with a bullet proof vest that has a shield to prevent a taser from penetrating this vest. Call is a Taser Instructor and will demonstrate this vest during his classes. The cost of this vest is \$1,250.00.

Council asked Chief Call if there were any problems during the citywide garage sales. He said that everything went well. It was noted that the Shawnee County Sheriffs Department provided two (2) bicycle patrol officers to patrol the streets during the garage sales.

A complaint was recently received about tree limbs blocking a stop sign and a school zone light. Building/Grounds Superintendent Taylor and Chief Call removed these limbs as soon as the complaint was received. Taylor told council that he included a pole saw in the 2009 Budget but thought maybe it could be purchased before then. This matter was tabled until Mayor Smith and City Attorney Hanson are present. This will give council time to drive the streets and look at tree limbs.

Council reviewed information on a bucket truck that is for sale at federal surplus. Building/Grounds Superintendent Taylor will look around for a smaller truck that could be used for cutting tree limbs and hanging holiday decorations.

Council agreed that when time allows, they would like to review each chapter of the Silver Lake City Code recently codified by the League of Kansas Municipalities. The League has recommended several changes to this code that council will need to consider. City Clerk Stadler has provided council with a copy of this codified code for their review. Time will be set aside at the October 20, 2008 meeting to review a portion of this code.

Councilman Noble reminded council that on October 6, 2008 at 6:00 P.M. the Heartland Visioning Task Force will make their presentation to council. Council discussed possibly serving refreshments.

Utility Superintendent Kalcik has followed up on a complaint received about a yard on Madore Street. This property was in violation of the weed ordinance and a pool in the backyard was in violation of the public nuisance ordinance. Kalcik reported that other than burning a brush pile, this property is now in compliance.

City Attorney Hanson has written a letter to a resident that has been ordered to remove an illegal structure from his property and advised that he has thirty (30) days to remove the structure or apply for a variance. As of this date this resident has not complied with this letter. If he has not complied with the order by September 22, 2008, Hanson and Utility Superintendent Kalcik will proceed with the filing of a complaint.

City Clerk Stadler reported that the bill sent to a resident for mowing his property has been paid.

A letter has been received from the Shawnee County Election Office regarding Kids Voting on Election Day. City Clerk Stadler will call the election office for more information.

Motion was made by Councilmember Deiter, seconded by Councilman Noble and approved that council adjourn into executive session at 6:25 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:35 P.M. Chief Call was present during this executive session.

The regular session resumed at 6:35 P.M.

Regular session September 15, 2008 cont'd.

With no further business to come before the council, Councilman Noble moved to adjourn the meeting at 6:35 P.M. The motion was seconded by Councilmember Deiter and approved.

Darlene M. Stadler,
City Clerk

REGULAR SESSION MONDAY EVENING SEPTEMBER 15, 2008

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening September 15, 2008 with President of the Council Nancy Bryant conducting the meeting and the following Councilmembers present: Jean Deiter, Tom Noble, Bill Ross (4) Absent: Mike Geer, Mack Smith (2).

Mr. Sam Kelsey was present and advised that the drinking fountain at the community building is not working properly and the Silver Lake Senior Citizens have agreed to reimburse the city for a new fountain. The approximate cost for a new fountain is \$550.00. Motion was made by Councilman Noble, seconded by Councilmember Deiter and approved that the city purchase a new fountain for the community building with the cost to be reimbursed by the Silver Lake Senior Citizens. Building/Grounds Superintendent Taylor will install this fountain.

Motion was made by Councilman Ross, seconded by Councilman Noble and approved that the minutes from the last regular session held on September 3, 2008 be accepted as amended.

Councilmember Bryant presented the monthly financial report.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Tom Noble, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 2083.

Utility Superintendent Kalcik reported that the Kansas Rural Water Association has provided him with information concerning the Public Water Supply System GPS Mapping Assistance Program that is administered by the Kansas Water Office. City Clerk Stadler noted that City Attorney Hanson has reviewed the contract for KRWA mapping services along with the grant application information. He recommended that council approve this contact as KRWA will be able to assist the city with this mapping program for a reasonable amount even though the estimated amount may vary. This amount will be determined by the number of locates they make. Motion was made by Councilman Ross that the city enters into this contract with the KRWA and Utility Superintendent Kalcik proceed as needed. Motion was seconded by Councilman Noble and approved. Kalcik was asked to inquire about the number of disks the city will receive.

Council reviewed the Facility Use Agreement received from Meals on Wheels, Inc. This agreement allows them to use the community building for the Senior Nutrition Program. Motion was made by Councilman Ross, seconded by Councilmember Deiter and approved that this agreement be accepted.

Utility Superintendent Kalcik reported that he has contacted a local surveyor to see what he would charge to shoot the grade of the ditch from Madore to the intersection of Lake Street and Beaubein. He would charge \$75.00 per hour not to exceed \$500.00 but he does not have the required liability and workers compensation insurance. Council agreed that this insurance is necessary to work for the city. Kalcik contacted City Engineer Dekat and asked for an approximate cost to shoot this grade. Dekat said they would charge \$120.00 per hour and it should take no longer than three (3) hours to shoot this grade. After discussing several other options in regards to this matter, motion was made by Councilman Noble to have City Engineer Dekat shoot the grade of the ditch from Madore to the intersection of Lake Street and Beaubein with the price not to exceed \$360.00. Motion was seconded by Councilman Ross and approved. Utility Superintendent Kalcik was asked to contact City Engineer Dekat and advise him to proceed.

Utility Superintendent Kalcik advised that he would like to purchase a pipe storage rack for the new storage building at a cost of \$700.00. He was asked to see if this item is available at state or federal surplus prior to council approving this purchase. Kalcik updated council on the status of the completion of the building.

Regular session September 15, 2008 cont'd.

Chief Call advised that on September 22 – 24, 2008 he would like to attend the Kansas Association of Chiefs of Police Fall Training Conference being held in Lawrence. The fee for this conference is \$100.00 plus the travel expense each day. Council approved Call attending this conference.

Chief Call reported that Point Blank Body Armor has provided him with a bullet proof vest that has a thera-shield to prevent a taser from penetrating this vest. Call is a Taser Instructor and will demonstrate this vest during his classes. The value of this donated vest is \$1,250.00.

Council asked Chief Call if there were any problems during the citywide garage sales. He said that everything went well. It was noted that the Shawnee County Sheriffs Department provided two (2) bicycle patrol officers to patrol the streets during the garage sales.

A complaint was recently received about tree limbs blocking a stop sign and a school zone light. Building/Grounds Superintendent Taylor and Chief Call removed these limbs as soon as the complaint was received. Taylor told council that he included a pole saw in the 2009 Budget but thought maybe it could be purchased before then. This matter was tabled until Mayor Smith and City Attorney Hanson are present. This will give council time to drive the streets and look at tree limbs.

Council reviewed information on a bucket truck that is for sale at federal surplus. Building/Grounds Superintendent Taylor will look around for a smaller truck that could be used for cutting tree limbs and hanging holiday decorations.

Council agreed that when time allows, they would like to review each chapter of the Silver Lake City Code recently codified by the League of Kansas Municipalities. The League has recommended several changes to this code that council will need to consider. City Clerk Stadler has provided council with a copy of this codified code for their review. Time will be set aside at the October 20, 2008 meeting to review a portion of this code.

Councilman Noble reminded council that on October 6, 2008 at 6:00 P.M. the Heartland Visioning Task Force will make their presentation to council. Council discussed possibly serving refreshments.

Utility Superintendent Kalcik has followed up on a complaint received about a yard on Madore Street. This property was in violation of the weed ordinance and a pool in the backyard was in violation of the public nuisance ordinance. Kalcik reported that other than burning a brush pile, this property is now in compliance.

City Attorney Hanson has written a letter to a resident that has been ordered to remove an illegal structure from his property and advised that he has thirty (30) days to remove the structure or apply for a variance. As of this date this resident has not complied with this letter. If he has not complied with the order by September 22, 2008, Hanson and Utility Superintendent Kalcik will proceed with the filing of a complaint.

City Clerk Stadler reported that the bill sent to a resident for mowing his property has been paid.

A letter has been received from the Shawnee County Election Office regarding Kids Voting on Election Day. City Clerk Stadler will call the election office for more information.

Motion was made by Councilmember Deiter, seconded by Councilman Noble and approved that council adjourn into executive session at 6:25 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:35 P.M. Chief Call was present during this executive session.

The regular session resumed at 6:35 P.M.

Regular session September 15, 2008 cont'd.

With no further business to come before the council, Councilman Noble moved to adjourn the meeting at 6:35 P.M. The motion was seconded by Councilmember Deiter and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening October 20, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer (3) Absent: Tom Noble, Bill Ross (2).

Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on October 6, 2008 be accepted.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, (3) NAY: None. Ordinance was declared passed and was given no. 2085.

Motion was made by Councilman Geer to renew the city health insurance policy with Blue Cross & Blue Shield. The Blue Choice Comprehensive Major Medical Triple Option Plan #1 will renew on November 1, 2008. Motion was seconded by Councilmember Deiter and approved. This policy does allow for an increase in the current rate.

City Engineer Dekat has provided council with his findings after shooting the grade on the west side of Madore south of Lake St. to the intersection of Lake St. and Beaubien. A resident that lives on Madore was present to discuss these findings. Dekat suggested that to remedy this drainage problem the driveway entrances be removed and replaced from the north side of the driveway at 417 Madore to the south side of the driveway at 107 Lake St. After discussing these findings council agreed that Utility Superintendent Kalcik should contact City Engineer Dekat about changing the direction of the water flow to the south. This would involve fewer driveways and would be less distance of grade change.

City Attorney Hanson presented an Identity Theft Prevention Policy for the council to review and approve. He noted that the Federal Trade Commission has required municipally owned utilities to adopt this policy and have it be enforced by November 1, 2008. The purpose of this policy is to protect the customers and employees of the City of Silver Lake Utility Department from unauthorized use or attempted use of any identifying information of a customer or employee. Motion was made by Councilmember Bryant, seconded by Councilman Geer and approved to adopt the Identity Theft and Prevention Policy as prepared by City Attorney Hanson.

Motion was made by Councilman Geer to approve the written request received from Shawnee County Parks and Recreation to use the community building on Mondays, beginning November 10, 2008 to December 15, 2008 from 6:00 P.M. to 7:15 P.M., for a dance class. Motion was seconded by Councilmember Deiter and approved.

Utility Superintendent Kalcik reported that the Kansas Rural Water Association was here today to start the preliminary preparations needed in order to provide the city with the Water Supply System GPS Mapping Assistance Program that is administered by the Kansas Water Office.

Utility Superintendent Kalcik presented information on a metal carport cover that he would like to purchase for salt/sand storage. He noted that this was not a budgeted item but since the new storage building was built under budget, he would like to use some of the remaining budget balance for this carport. The approximate cost is \$3,500.00. Motion was made by Councilman Geer, seconded by Councilmember Bryant and approved that this carport be purchased along with salt/sand mixture for ice control. It was noted that this carport will allow them to keep salt/sand mixture on hand.

Regular session October 20, 2008 cont'd.

Chief Call reported that October 16, 2008 was Officer Ackerly's last day of employment. He has returned all of his city equipment and uniforms.

Chief Call reminded council that the Annual Hotdog Roast is scheduled for October 31, 2008 at 5:30 P.M. He mentioned that the senior citizens will once again be providing assistance at this event.

Mayor Smith and council offered condolences to several city employees that have recently had a death in their family.

It was reported that City Clerk Stadler and Chief Call are working on advertisements for the police officer position.

The Curve Stop has received their liquor license and is now open for business.

Mayor Smith commented on an article in the Topeka Capital Journal relating to the Silver Lake Ball Associations recent discussion at a school board meeting about ball diamond improvements.

Mayor Smith attended the Silver Lake Elementary Addition Dedication & Open House on October 13, 2008. He said everything went well.

There was nothing new to report on utility trailer that was stolen from the city several weeks ago.

Mayor Smith reminded council of the public hearing before Board of Zoning Appeals scheduled for 7:00 P.M., November 5, 2008 at Silver Lake City Hall. This is to hear a request for a variance to building setback requirements on property located at 308 Masche.

Silver Lake Municipal Court is scheduled for October 29, 2008 at 5:00 P.M.

Mayor Smith mentioned an upcoming meeting the Heartland Visioning Task Force will be having for elected officials.

Mayor Smith reminded council that that next meeting is scheduled for November 3, 2008 at 5:30 P.M. The following meeting will be held on November 17, 2008 at 5:30 P.M.

With no further business to come before council, Councilman Geer moved to adjourn the meeting at 6:10 P.M. The motion was seconded by Councilmember Deiter and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening November 3, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Mike Geer, Tom Noble, Bill Ross (4) Absent: Jean Deiter (1).

Motion was made by Councilmember Bryant, seconded by Councilman Noble and approved that the minutes from the last regular session held on October 20, 2008 be accepted.

Councilmember Bryant presented the monthly financial report.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Mike Geer, Tom Noble, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 2086.

At the last meeting City Engineer Dekat provided council with his findings after shooting the grade on the west side of Madore south of Lake St. to the intersection of Lake St. and Beaubien. Utility Superintendent Kalcik was asked to contact City Engineer Dekat about changing the direction of the water flow to the south. This would involve fewer driveways and would be less distance of grade change. Dekat provided Kalcik with his cost estimate to change the flow to the south. Council reviewed this estimate along with the estimates for other options available. No action was taken.

Discussion was held concerning the upcoming 4th Annual Holiday Lighting Ceremony. A date will be determined after the music teachers at the grade school and high school are contacted about possibly singing at this ceremony. A flier advertising this ceremony will be reviewed by council at the next meeting. It was agreed that these fliers will not be mailed this year but they will be distributed at the school, posted around town and an ad will be placed in the Ledger.

Utility Superintendent Kalcik presented the monthly public works report.

Chief Call presented the monthly police report. He updated council on recent calls he has responded to.

It was reported that advertisements for the police officer position have been placed in numerous magazines and newspapers. The application deadline is December 1, 2008. Prior to the next meeting, council would like Chief Call to contact other departments and find out pay and benefit information for entry level positions.

Council began reviewing the Silver Lake City Code recently codified by the League of Kansas Municipalities. Councilmember Bryant will proceed with finalizing the Employee Handbook. City Attorney Hanson will prepare a final draft of the ordinance that will amend the sections of the city code that will be affected by the Employee Handbook. This ordinance will then be included as part of the codified code.

Motion was made by Councilman Geer to sell the city share of the soybean crop that is currently being stored at Cargill. Motion was seconded by Councilman Noble and approved.

Motion was made by Councilman Geer that Building/Grounds Superintendent Taylor purchase a new utility trailer to replace the trailer that was stolen from the city several weeks ago. The cost of this trailer will not exceed \$2,700.00. Motion was seconded by Councilman Ross and approved. City Clerk Stadler will follow up on the insurance claim that was filed on this stolen trailer.

Regular session November 3, 2008 cont'd.

Chief Call reported that Officer Zimmerman recently spent a day at the grade school for Red Ribbon Day.

Discussion was held concerning alcohol being consumed in the school parking lot during sporting events. Council asked Chief Call to talk to Superintendent Freeman about this issue prior to the next meeting.

Utility Superintendent Kalcik reported that he has ordered the metal carport cover that will be used for salt/sand storage. He also noted that the salt/sand mixture that he purchased for ice control should be delivered some time this week.

Councilman Ross advised that he would not be able to attend the meeting on December 1, 2008. Councilman Geer noted that he would not be able to attend the meeting on December 15, 2008.

City Accountant Fiedler has presented council with a final draft of the 2007 Audit report. She noted that there is a lack of segregation of duties and that the council should consider having the city treasurer receive and review the monthly bank statements unopened.

Mayor Smith reminded council that City Accountant Annette Fiedler will be present at the next meeting to discuss the current budget. At this time council will discuss possibly making a transfer to the park equipment fund.

Mayor Smith reminded council of the public hearing before Board of Zoning Appeals scheduled for 7:00 P.M., November 5, 2008 at Silver Lake City Hall. This is to hear a request for a variance to building setback requirements on property located at 308 Masche.

On Thursday, November 6, 2008 the Kansas Department of Transportation is hosting an open house for the US-24 Traffic Analysis. This open house will be held in Rossville.

On Thursday, November 6, 2008 there will be an Incentives and Resources for Rural Small Business Owners Workshop. The workshop will be held at the Silver Lake Community Building at 6:00 P.M.

Mayor Smith reported that the annual hotdog roast on Halloween went well. He noted that attendance was great. He thanked all of the volunteers including the senior citizens for their assistance with this annual event. He also mentioned the numerous businesses that support this event with generous donations.

Council agreed that at the next meeting they would like to discuss employee salary increases and year end bonuses.

Utility Superintendent Kalcik reported that the Kansas Rural Water Association has completed the preliminary preparations needed in order to provide the city with the Water Supply System GPS Mapping Assistance Program that is administered by the Kansas Water Office.

Chief Call told council that he would not be at the meeting on December 1, 2008. He will present the monthly police report at the December 15, 2008 meeting.

Chief Call mentioned possibly adopting an ordinance allowing fireworks to be discharged on New Years Eve. No action was taken.

Mayor Smith reminded council that the next meeting is scheduled for November 17, 2008 at 5:30 P.M.

With no further business to come before council, Councilman Noble moved to adjourn the meeting at 7:25 P.M. The motion was seconded by Councilmember Bryant and approved.

REGULAR SESSION MONDAY EVENING NOVEMBER 17, 2008

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening November 17, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) Absent: None.

Motion was made by Councilmember Bryant, seconded by Councilman Noble and approved that the minutes from the last regular session held on November 3, 2008 be accepted as amended.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 2087.

Council reviewed the quarterly financial report prepared by City Clerk Stadler. They compared these cash balances with previous financial reports.

Discussion was held concerning the upcoming 4th Annual Holiday Lighting Ceremony. This ceremony has been scheduled for December 9, 2008. The grade school music teacher has advised that one (1) of her music classes would be available to sing on this date. Council reviewed the flier that will be distributed at the school, posted around town and placed in the Ledger. This flier makes note of the Silver Lake Public Library Mini Tree Festival that will be held in conjunction with the lighting ceremony. Building/Grounds Superintendent Taylor reported that several members of the Silver Lake Senior Citizens have graciously offered to bake cookies for this ceremony. At the next meeting the council will be informed if additional cookies are needed.

Building/Grounds Superintendent Taylor reported that he has picked up the utility trailer the city purchased to replace the trailer that was stolen from the city several weeks ago.

Utility Superintendent Kalcik reported that the salt/sand mixture that was purchased for ice control has been delivered.

The application deadline for the police officer position is December 1, 2008. Council will review the applications at the meeting scheduled for that evening.

Motion was made by Councilman Ross to approve the written request received from Shawnee County Parks & Recreation to use the community building for numerous after school activities and training classes. Motion was seconded by Councilman Noble and approved.

Council reviewed information provided by the United State Department of Agriculture.

Mayor Smith updated council on the public hearing before Board of Zoning Appeals that was held at 7:00 P.M., November 5, 2008. This hearing was to hear a request for a variance to building setback requirements on property located at 308 Masche. This request was approved and the permit has been issued.

On Thursday, November 6, 2008 the Kansas Department of Transportation hosted an open house for the US-24 Traffic Analysis. This open house was held in Rossville. Mayor Smith updated council on topics discussed at the open house.

On Thursday, November 6, 2008 there was an Incentive and Resources for Rural Small Business Owners Workshop held at the Silver Lake Community Building. Mayor Smith said this was a very informational workshop.

Regular session November 17, 2008 cont'd.

Motion was made by Councilman Ross to proceed with filing the insurance claim for the theft of the trailer last month. The reimbursement to the city is estimated to be \$383.00. Motion was seconded by Councilman Noble and approved.

Mayor Smith distributed a letter received from Topeka Chief of Police Ronald Miller regarding Chief Call assisting in the apprehension of four (4) subjects involved in criminal activity. Chief Miller thanked Call for his professional action.

The city has received the final 2008 Assessed Valuation Certification from the Shawnee County Clerk. Mayor Smith noted that this valuation did increase from last year.

A letter has been received from the Lions Club thanking the city for their support of the 41st Annual Silver Lake Lions Club Consignment Auction.

Mayor Smith reminded council that the next Silver Lake Municipal Court is scheduled for November 19, 2008 at 5:00 P.M.

At the next meeting City Clerk Stadler will have a sign up sheet for the food that will be served after the December 15, 2008 meeting.

City Accountant Annette Fiedler was present to discuss the current budget. She has researched the expenditures to date and determined that the budget will allow for a \$35,500.00 transfer to the Capital Improvement Fund. Motion was made by Councilman Noble, seconded by Councilmember Bryant and approved that this transfer be made. At the next meeting council will review the current Capital Improvement Plan.

Motion was made by Councilman Noble that the Water/Sewer Debt Fund be closed and that the remaining funds be transferred to the Water Sewer Fund. Motion was seconded by Councilman Ross and approved.

Council discussed proposed changes to the current water/sewer rates. City Accountant Fiedler noted that during preparation of the 2009 Budget it was determined that the city needs to have consistent higher net revenues from the operation of the water/sewer system in order to meet the continuing increase in operating expenses. Motion was made by Councilman Ross that the current water/sewer rates be increased five (5) percent effective December 1, 2008. Motion was seconded by Councilman Ross and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 2088.

Council discussed possibly making a transfer to the Capital Improvement Fund for future park equipment. This matter was tabled until a future meeting.

An executive session will be held at the end of the meeting to discuss employee salaries and benefits for 2009.

Mayor Smith reminded council that the next meeting is scheduled for December 1, 2008 at 5:30 P.M. Councilman Ross and Chief Call will be unable to attend this meeting. The following meeting will be held on December 15, 2008 at 5:30 P.M. Councilman Geer will be unable to attend this meeting.

Motion was made by Councilmember Bryant, seconded by Councilman Geer and approved that council adjourn into executive session at 6:45 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:00 P.M.

Regular session November 17, 2008 cont'd.

The regular session resumed at 7:00 P.M.

Motion was made by Councilman Noble, seconded by Councilman Ross and approved that council adjourn into executive session at 7:00 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:30 P.M.

The regular session resumed at 7:30 P.M.

Motion was made by Councilman Noble that the city employees receive salary increases as recommended by City Treasurer Bryant. Motion was seconded by Councilman Ross and approved.

Motion was made by Councilman Noble that the city employees receive year end bonuses as recommended by City Treasurer Bryant. Motion was seconded by Councilman Ross and approved.

Motion was made by Councilman Noble to designate Friday, December 26, 2008 as a city holiday. Motion was seconded by Councilman Ross and approved.

Motion was made by Councilman Ross to adjourn at 7:35 P.M. Motion was seconded by Councilman Geer and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening December 1, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble (4) Absent: Bill Ross (1).

Motion was made by Councilmember Bryant, seconded by Councilman Noble and approved that the minutes from the last regular session held on November 17, 2008 be accepted as amended.

Councilmember Bryant presented the monthly financial report.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Geer that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble (4) NAY: None. Ordinance was declared passed and was given no. 2088.

Discussion was held concerning the upcoming 4th Annual Holiday Lighting Ceremony. This ceremony has been scheduled for December 9, 2008. The grade school music teacher has advised that one (1) of her music classes would be available to sing on this date. Building/Grounds Superintendent Taylor has also talked to a group of ladies that have offered to assist with caroling. Several members of the Silver Lake Senior Citizens and Assistant City Clerk Gowin have graciously offered to bake cookies for this ceremony.

Council reviewed the applications received for the Full Time Police Officer Position. It was agreed that when Chief Call returns from vacation they would like him to proceed with the background searches for the applicants. If possible council would like the qualified applicants interviewed prior to the next meeting. Mayor Smith, Councilmember Deiter and Councilman Geer will assist Chief Call with these interviews.

Motion was made by Councilman Noble to approve the Application for Liquor License received from Fox Retail Liquor. Motion was seconded by Councilmember Bryant and approved.

Council will review the Applications for Cereal Malt Beverage at the next meeting.

Motion was made by Councilman Noble that the Certificate of Deposit that matures at Silver Lake Bank on December 5, 2008 be renewed for a term of nine (9) months. Motion was seconded by Councilmember Bryant and approved.

Building/Grounds Superintendent Taylor reported some issues they are having with the generator that was purchased and installed at city hall. They have scheduled a phone conference with the generator dealer in the morning to address these issues. Council asked Taylor to keep City Attorney Hanson apprised of this matter.

Utility Superintendent Kalcik presented the monthly public works report.

At the last meeting council approved a five (5) percent increase to the current water/sewer rates. During preparation of the 2009 Budget it was determined that the city needs to have consistent higher net revenues from the operation of the water/sewer system in order to meet the continuing increase in operating expenses. The proposed rates effective January 1, 2009 are as follows:

Water

Residential Meters – a minimum charge of \$7.75 for 2,000 gallons of water or less plus \$3.50 per 1,000 gallons of water over and above the 2,000 gallons of water included in the minimum charge.

Commercial Meters – a minimum charge of \$58.80 for 15,000 gallons of water or less plus \$3.50 per 1,000 gallons of water over and above the 15,000 gallons of water included in the minimum charge.

Sewer

Single-Family Residences – a monthly charge of \$13.25.

Commercial – a minimum charge of \$13.25 for the first 6,000 gallons and \$1.05 for each thousand gallons in excess of 6,000.

Motion was made by Councilman Geer that these rates be accepted. Motion was seconded by Councilman Noble and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble (4) NAY: None. Ordinance was declared passed as amended and was given no. 2089. A public mailing will be included with the next water/sewer billing advising customers of this rate increase.

Motion was made by Councilmember Bryant that the city employees receive salary increases as recommended by City Treasurer Nancy Bryant effective January 1, 2009. Motion was seconded by Councilman Geer and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, and Tom Noble (4) NAY: None. Ordinance was declared passed and was given no. 2090.

Motion was made by Councilman Noble to approve Amendment No. 2 to the Loan Agreement for the Wastewater Treatment Improvements Project. This agreement changes the amount of the loan from \$345,143.00 to \$343,625.88. Motion was seconded by Councilman Geer and approved. City Clerk Stadler will verify these amounts prior to forwarding the signed contracts to the Kansas Department of Health & Environment.

Motion was made by Councilmember Bryant to adopt an ordinance authorizing the adoption of the Employee Handbook. Motion was seconded by Councilman Noble and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Geer, Tom Noble (4) NAY: None. Ordinance was declared passed as amended and was given no. 2091. Councilmember Bryant will prepare a final copy of the Employee Handbook and forward it to City Clerk Stadler so she can prepare copies of the handbook to distribute to employees.

At the next meeting council will review the current Capital Improvement Plan and make changes as needed.

Council was advised that the city has proceeded with filing the insurance claim for the theft of the trailer last month. The reimbursement to the city is estimated to be \$383.00.

Council discussed possibly making a transfer to the Capital Improvement Fund for future park equipment. This matter was tabled until a future meeting.

Council reviewed a copy of the thank you letter that Chief Call received for assisting a resident.

Council reviewed a letter received from the Kansas Department of Health & Environment regarding the results of the Kansas Public Water Supply Capacity Development Survey.

Regular session December 1, 2008 cont'd.

A letter has been received from Shawnee County Emergency Management advising that they have started the process of developing a Multi-Jurisdictional Hazard Mitigation Plan. They have scheduled a planning meeting for December 4, 2008 at 6:30 P.M. and would like a representative from the city to attend this meeting. Mayor Smith noted that he would attend this meeting if no one else is able to attend.

Mayor Smith distributed information regarding the Heartland Visioning Implementation. Council will review this information prior to the next meeting and will discuss if they are interested in becoming a Vision Partner.

Mayor Smith reported that the Metropolitan Topeka Planning Organization Technical Advisory Board is not having a meeting in December.

Mayor Smith also reported that the Metropolitan Topeka Planning Organization Policy Board will meet on December 15, 2008 at 4:00 P.M.

On December 15, 2008 at 4:00 P.M. there will be a public presentation on the Highway 24 Corridor Study. This meeting will be held at the Great Overland Station.

Council reviewed several sections of the city code book.

Motion was made by Councilman Noble to adjourn at 7:05 P.M. Motion was seconded by Councilmember Bryant and approved.

Darlene M. Stadler,
City Clerk

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening December 15, 2008 with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Nancy Bryant, Jean Deiter, Tom Noble, Bill Ross (4) Absent: Mike Geer (1).

Motion was made by Councilman Noble, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on December 1, 2008 be accepted as amended.

Claim voucher was submitted to the council for appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Noble and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Tom Noble, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 2092.

At the end of the meeting council will have an executive session to discuss the applications received for the Full Time Police Officer Position.

Motion was made by Councilmember Deiter to approve the cereal malt beverage applications received from Silver Lake 66, Wehner's Thriftway, Casey's and Gambino's Pizza. Motion was seconded by Councilman Noble and approved.

Motion was made by Councilmember Bryant to approve the amendments made to the Capital Improvement Plan. This plan identifies improvements that may be potentially financed from the Capital Improvement Fund. Motion was seconded by Councilman Noble and approved.

Motion was made by Councilman Ross that the city become a Vision Partner of Heartland Visioning. The city would then collaborate with other community members to make the Strategic Plan reality. Mayor Smith noted that by becoming a partner the city supports the plan as written but does not commit the city to anything other than assisting with the plan development. Motion was seconded by Councilman Noble and approved.

Motion was made by Councilman Ross to approve the written request received from the Silver Lake After Prom Committee to use the community building on the evening of Saturday, February 28, 2009 for a Texas Hold'em Poker Tournament. It was noted that this event is a fund raiser for the After Prom Party. Motion was seconded by Councilmember Bryant and approved. The fees for this use will be waived.

Motion was made by Councilman Ross to approve the written request received from the Shawnee County Election Office to use the community building on March 3, 2009 for the Primary Election and on April 7, 2009 for the General Election. Motion was seconded by Councilman Noble and approved. The fees for these uses will be waived.

Motion was made by Councilman Noble to adopt a Resolution authorizing EFM Consulting, LLC to act on behalf of the City of Silver Lake in the analysis and development of a hazard mitigation plan as part of the grant funding provided by the County. Motion was seconded by Councilmember Bryant and approved.

Chief Call presented the monthly police report. He mentioned that while he was on vacation, Officer Nelson worked extra hours to provide coverage in Silver Lake.

Building/Grounds Superintendent Taylor updated council on issues they are having with the generator that was installed at city hall. They have been in contact with Kriz Davis and the generator dealer and it was determined that the generator that was installed is not large enough. They are now trying to rectify this problem. Council asked Taylor to keep them and City Attorney Hanson apprised of this matter.

Chief Call reported that the video camera in his patrol car is not working properly. He is going to take it to Kustom Radar in Chanute, KS to be repaired. He will also take the video camera from the other patrol car in to be tested.

Chief Call also told council that he would like to purchase a digital camera for the police department. Call was directed to obtain prices for a new camera prior to the next meeting.

Motion was made by Councilman Noble that \$2,500.00 be transferred from the General Operating Fund to the Capital Improvements Account and that the funds be placed in C.D. #3301742. Motion was seconded by Councilmember Bryant and approved.

Councilmember Bryant commented on how well the Holiday Lighting Ceremony went considering the weather was very cold. She thanked all of the city employees that helped with this ceremony.

Councilman Ross suggested that the city designate a "Chad Taylor Day" in Silver Lake in recognition of Chad Taylor, a Silver Lake Graduate recently elected District Attorney in Shawnee County. Council will approve this proclamation at the next meeting.

The city's 2009 workers compensation insurance rate will be .93.

Mayor Smith mentioned that he has received some information from the Office of Rural Opportunities.

Chief Call has provided a list of Silver Lake Municipal Court dates for 2009.

The Shawnee County Election Office has requested information on boundary changes that occurred in 2008. City Clerk Stadler responded and advised that there were no boundary changes in Silver Lake this year.

The next council meeting will be held on January 5, 2009 at 5:30 P.M. The following meeting will be held on Wednesday, January 21, 2009 due to Martin Luther King Holiday.

Motion was made by Councilman Ross, seconded by Councilmember Deiter and approved that council adjourn into executive session at 6:20 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:25 P.M.

The regular session resumed at 6:25 P.M.

Council authorized Chief Call to offer a Part Time Police Officer position to a previous applicant.

Motion was made by Councilman Noble to adjourn at 6:25 P.M. Motion was seconded by Councilman Ross and approved.

Darlene M. Stadler,
City Clerk